

The House Committee on Intragovernmental Coordination - Local Legislation offers the following substitute to SB 359:

A BILL TO BE ENTITLED
AN ACT

1 To amend an Act to provide for a new Board of Commissioners of Henry County, approved
2 March 28, 1974 (Ga. L. 1974, p. 3680), as amended, so as to revise and restate provisions
3 regarding the code of ethics; to revise provisions related to the chairperson of the board of
4 commissioners and county manager; to provide for related matters; to repeal conflicting laws;
5 and for other purposes.

6 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

7 **SECTION 1.**

8 An Act to provide for a new Board of Commissioners of Henry County, approved
9 March 28, 1974 (Ga. L. 1974, p. 3680), as amended, is amended by revising Section 7.1 as
10 follows:

11 "SECTION 7.1.

12 (a) Purpose.

13 (1) It is essential to the proper administration and operation of the Henry County
14 government, authorities as defined in paragraph (1.1) of subsection (b) of this section, and
15 their officials and employees be, and give the appearance of being, independent and

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16 impartial, that public office not be used for private gain, and that there be public
17 confidence in the integrity of Henry County officials and employees. Because the
18 attainment of one or more of these ends is impaired whenever there exists in fact, or
19 appears to exist, a conflict between the private interests and public responsibilities of
20 officials and employees, the public interest requires that the General Assembly protect
21 against such conflicts of interest by establishing by law appropriate ethical standards with
22 respect to the conduct of the officials and employees of Henry County in situations where
23 a conflict may exist.

24 (2) The General Assembly recognizes that an appropriate and effective code of ethics for
25 appointed officials and employees of Henry County is also essential for the proper
26 administration and operation of the Henry County government.

27 (b) Definitions. As used in this section, the term:

28 (1) 'Agency' means any board, bureau, body, commission, committee, department, or
29 office of Henry County to which the board of commissioners has appointment powers.

30 (1.1) 'Authority' means any local authority created by:

31 (A) Henry County pursuant to the authority granted by state law; or

32 (B) General or local Act of the General Assembly for Henry County;

33 and may include joint public instrumentalities.

34 (2) 'Business' means any corporation, partnership, organization, sole proprietorship, other
35 entity operated for economic gain, whether professional, industrial, or commercial, and
36 entity which for purposes of federal income taxation is treated as a nonprofit
37 organization.

38 (3) 'Confidential information' means information which has been obtained in the course
39 of holding public office, employment, acting as an independent contractor, or otherwise
40 acting as an official or employee and which information is not available to members of
41 the public under state law or other law or regulation and which the official, independent
42 contractor, or employee is not authorized to disclose.

43 (4) 'Contract' means any claim or demand against or any lease, account, or agreement
44 with any person, whether express or implied, executed or executory, verbal or in writing.

45 (5) 'Emergency situation' means any circumstance or condition giving rise to an
46 immediate necessity for the execution of a contract by and between Henry County and
47 an official or employee or between Henry County and a business in which an official or
48 employee has an interest and where, to the satisfaction of the board of commissioners, it
49 is shown that there is no one other than such persons with whom the contract could have
50 been made and that the necessity was not brought about by such persons' own fault or
51 neglect.

52 (6) 'Immediate family' means an official or employee and his or her spouse, parents,
53 brothers, sisters, and natural or adopted children.

54 (7) 'Interest' means any direct or indirect pecuniary or material benefit held by or
55 accruing to the official or employee as a result of a contract or transaction which is or
56 may be the subject of an official act or action by or with Henry County. Unless otherwise
57 provided in this section, the term 'interest' does not include any remote interest. An
58 official or employee shall be deemed to have an interest in transactions involving:

59 (A) Any person in the official's or employee's immediate family;

60 (B) Any person, business, or entity that the official or employee knows or should know
61 is seeking official action with Henry County, is seeking to do or does business with
62 Henry County, has interests that may be substantially affected by performance or
63 nonperformance of the official's or employee's official duties, or with whom a
64 contractual relationship exists whereby the official or employee may receive any
65 payment or other benefit;

66 (C) Any business in which the official or employee is a director, officer, employee,
67 shareholder, or consultant; or

68 (D) Any person of whom the official or employee is a creditor, whether secured or
69 unsecured.

70 (8) 'Official or employee' means any person elected or appointed to or employed or
71 retained by Henry County or any agency, whether paid or unpaid and whether part time
72 or full time. Such term includes retired employees or former county employees during
73 the period of time in which they are later employed or retained by the county or any
74 agency. Such term does not include superior and state court judges and their immediate
75 staffs, the district attorney, the solicitor of the state court, the clerks of the superior and
76 state courts, magistrates, the judge of the probate court, and their respective staffs.

77 (9) 'Official act or action' means any legislative, administrative, appointive, or
78 discretionary act of the board of commissioners, the chairperson of the board of
79 commissioners, or a commissioner.

80 (10) 'Paid' means the receipt of, or right to receive, a salary, commission, percentage,
81 brokerage, or contingent fee.

82 (11) 'Participate' means to take part in official acts, actions, or proceedings personally
83 as an official or employee through approval, disapproval, decision, recommendation,
84 investigation, the rendering of advice, or the failure to act or perform a duty.

85 (12) 'Person' means any individual, business, labor organization, representative,
86 fiduciary, trust, or association, whether paid or unpaid, and includes any official or
87 employee of Henry County.

88 (13) 'Property' means any property, whether real or personal or tangible or intangible,
89 and includes currency and commercial paper.

90 (14) 'Remote interest' means the interest of:

91 (A) A nonsalaried director, officer, or employee of a nonprofit organization;

92 (B) A holder of less than 5 percent of the legal or beneficial ownership of the total
93 shares of a business;

94 (C) Any person in a representative capacity, such as a receiver, trustee, or
95 administrator; or

- 96 (D) Any person who, by determination of the board of ethics, is deemed to have such
97 an interest.
- 98 (15) 'Transaction' means the conduct of any activity that results in or may result in an
99 official act or action of an official or employee of Henry County.
- 100 (c) Proscribed conduct. No official or employee of Henry County shall:
- 101 (1) By his or her conduct give reasonable basis for the impression that any person can
102 improperly influence him or her or unduly enjoy his or her favor in the performance of
103 his or her official acts or actions or that he or she is affected unduly by the rank or
104 position of or kinship or association with any person;
- 105 (2)(A) Directly or indirectly request, exact, receive, or agree to receive a gift, loan,
106 favor, promise, or thing of value for himself or herself or another person if:
- 107 (i) It tends to influence him or her in the discharge of his or her official duties; or
108 (ii) He or she recently has been, or is now, or in the near future may be, involved in
109 any official act or action directly affecting the donor or lender.
- 110 (B) Subparagraph (A) of this paragraph shall not apply in the case of:
- 111 (i) An occasional nonpecuniary gift of value less than \$100.00;
112 (ii) An award publicly presented in recognition of public service; or
113 (iii) A commercially reasonable loan made in the ordinary course of business by an
114 institution authorized by the laws of Georgia to engage in the making of such a loan;
- 115 (3) Disclose or otherwise use confidential information acquired by virtue of his or her
116 position for his or her or another person's private gain;
- 117 (4) Appear on his or her own personal behalf, or represent, advise, or appear on the
118 personal behalf, whether paid or unpaid, of any person before any court or before any
119 legislative, administrative, or quasi-judicial board, agency, commission, or committee of
120 this state or of any county or municipality concerning any contract or transaction which
121 is or may be the subject of an official act or action of Henry County or otherwise use or

122 attempt to use his or her official position to secure unwarranted privileges or exemptions
123 for himself or herself or other persons;

124 (5) Engage in, accept employment with, or render services for any agency, private
125 business, or professional activity when such employment or rendering of services is
126 adverse to and incompatible with the proper discharge of his or her official duties;

127 (6) Acquire an interest in any contract or transaction at a time when he or she believes
128 or has reason to believe that such an interest will be affected directly or indirectly by his
129 or her official act or actions or by the official acts or actions of other officials or
130 employees of Henry County; or

131 (7) Engage in any activity or transaction that is prohibited by law now existing or
132 hereafter enacted which is applicable to him or her by virtue of his or her being an official
133 or employee of Henry County.

134 (c.1) Additional proscribed conduct for commissioners. Members of the board of
135 commissioners shall not issue directives to employees who report to the county manager,
136 threaten to terminate the employment of a county employee, threaten to terminate a county
137 contract so as to exert undue influence, or engage in conduct that is unbecoming of a
138 member of the board of commissioners.

139 (d) Gifts to certain employees. No employee of the purchasing department of Henry
140 County shall accept any gift of value from anyone who has had or may reasonably be
141 anticipated to have any business with or before such department. Gifts from persons who
142 do not have or who would not be reasonably anticipated to have any business with or
143 before such department may be accepted by an employee of such department only when
144 such gifts are based solely on a family relationship or personal friendship.

145 (e) Disclosure of interests. An official or employee who has an interest that he or she has
146 reason to believe may be affected by his or her official acts or actions or by the official acts
147 or actions of another official or employee of Henry County shall disclose the precise nature
148 and value of such interest by sworn written statement to the board of ethics and ask for the

149 board's opinion as to the propriety of such interest. Every official or employee who
150 knowingly has any interest, direct or indirect, in any contract to which Henry County is or
151 is about to become a party, or in any other business with Henry County, shall make full
152 disclosure of such interest to the board of commissioners, the ethics officer, and the board
153 of ethics. The information disclosed by such sworn statements, except for the valuation
154 attributed to the disclosed interest, shall be made a matter of public record by the board of
155 ethics. In cases where a conflict of interest exists, such official or employee shall recuse
156 himself or herself from participating or taking any official acts or actions in any matter for
157 the county affected by such conflict of interest.

158 (f) Participation in contracts.

159 (1) An official or employee shall disqualify himself or herself from participating in any
160 official act or action of Henry County directly affecting a business or activity in which
161 he or she has any interest, whether or not a remote interest.

162 (2) Henry County shall not enter into any contract involving services or property with
163 an official or employee of the county or with a business in which an official or employee
164 of the county has an interest. This subsection shall not apply in the case of:

165 (A) The designation of a bank or trust company as a depository for county funds;

166 (B) The borrowing of funds from any bank or lending institution which offers the
167 lowest available rate of interest for such loans;

168 (C) Contracts for services entered into with a business which is the only available
169 source for such goods or services; or

170 (D) Contracts entered into under circumstances which constitute an emergency
171 situation, provided that a record explaining the emergency is prepared by the board of
172 commissioners and submitted to the board of ethics at its next regular meeting and
173 thereafter kept on file.

174 (3) Henry County shall not enter into any contract with, or take any official act or action
175 favorably affecting, any person, or business represented by such person, who has been
176 within the preceding two-year period an official or employee of Henry County.

177 (g) Reporting violations.

178 (1) Any person who witnesses or becomes aware of a violation of this section may
179 complain of the violation as follows:

180 (A) A complaint may be communicated anonymously to the ethics administrator. Such
181 complaint shall be made in good faith and with veracity and sufficient specificity so as
182 to provide the ethics officer with salient and investigable facts. The ethics
183 administrator may require the anonymous complaint to be made in a manner and form
184 that is intended only to obtain relevant facts related to the alleged violation of this
185 section and that is not designed to reveal the identity of the complainant;

186 (A.1) Complaints regarding adverse activities, departmental issues, behaviors, or
187 relations shall be submitted to the county's department of human resources and no
188 further review shall be conducted pursuant to this section, including hearings by the
189 ethics board, officer, or administrator; and

190 (B) A sworn written complaint may be filed with the ethics administrator as described
191 in this subparagraph. All written complaints to be considered by the board of ethics and
192 the ethics officer shall contain the following, if applicable:

193 (i) The name and address of the person or persons filing the complaint;

194 (ii) The sworn verification and signature of the complainant;

195 (iii) The name and address of the party or parties against whom the complaint is filed
196 and, if such party is a candidate, the office being sought;

197 (iv) A clear and concise statement of facts upon which the complaint is based along
198 with an allegation that such facts constitute one or more violations of law under the
199 jurisdiction of the board of ethics;

200 (v) A general reference to the allegedly violated statutory provisions of the code of
201 ethics within the jurisdiction of the board of ethics; and

202 (vi) Any further information which might support the allegations in the complaint,
203 including, but not limited to, the following:

204 (I) The names and addresses of all other persons who have first-hand knowledge
205 of the facts alleged in the complaint; and

206 (II) Any documentary evidence that supports the facts alleged in the complaint.

207 (2) Upon receipt of a complaint by the ethics administrator, the ethics administrator shall
208 send a written notice to the subject of the complaint, as well as the county manager and
209 the human resources director, by the next business day. Both this notice and any
210 subsequent documents shall be subject to Article 4 of Chapter 18 of Title 50 of the
211 O.C.G.A.

212 (3) Upon receipt of a written, nonanonymous complaint which does not conform to the
213 applicable requirements of subparagraph (B) of paragraph (1) of this subsection, the
214 ethics administrator shall by letter acknowledge receipt of the complaint and advise the
215 complainant of the defect in the complaint and that the complaint will not be considered
216 by the board of ethics unless the defect is corrected.

217 (h) Enactment.

218 (1) This section shall be construed liberally to effectuate its purpose and policies and to
219 supplement such existing laws as may relate to the conduct of officials or employees.

220 (2) The propriety of any official act or action taken by or transaction involving any
221 officials or employees immediately prior to the time this section shall take effect shall not
222 be affected by the enactment of this section.

223 (3) The provisions of this section are severable, and if any of its provisions shall be held
224 unconstitutional or invalid by a court of competent jurisdiction, the decision of the court
225 shall not affect or impair any of the remaining provisions.

226 (i) Board of Ethics.

227 (1)(A) There is created the Board of Ethics of Henry County to be composed of seven
228 citizens of Henry County to be appointed as provided in paragraph (2) of this
229 subsection.

230 (B) Each member of the board of ethics shall have been a resident of Henry County for
231 at least one year immediately preceding the date of taking office and shall remain a
232 resident of the county and, where applicable, the commission district he or she
233 represents while serving as a member of the board of ethics.

234 (C) No person shall serve as a member of the board of ethics if the person has, or has
235 had within the immediately preceding two-year period, any interest in any contract,
236 transaction, or official act or action of Henry County, as confirmed by the Henry
237 County government.

238 (D) No member of the board of ethics shall be a member of an agency or an official or
239 employee of Henry County or shall have served in such a capacity in the two-year
240 period immediately preceding such person's appointment to the board of ethics.

241 (E) No person shall serve as a member of the board of ethics if the person has been a
242 candidate for, or was elected to, public office in the immediately preceding three-year
243 period. Filing for an elective office shall constitute a resignation from the board of
244 ethics on the date of filing.

245 (F) Appointees to the board of ethics shall have professional knowledge or expertise
246 in matters of ethics, finance, governance, or the law.

247 (G) All proposed appointments to the board of ethics shall be subject to an education
248 and employment background check as well as a criminal history check. Persons
249 proposed to be appointed to the board of ethics shall execute all releases necessary for
250 the appointing authority to accomplish such checks. If the nominee is determined to
251 have committed a felony, the nomination shall be withdrawn.

252 (2)(A) A new board of ethics shall be appointed as provided in this paragraph to take
253 office on January 1, 2027, and to serve for the terms prescribed in this paragraph.

254 (B) Not later than December 1, 2026, the members of the new board of ethics shall be
255 selected as follows, one member shall be appointed by each of the following appointing
256 authorities:

257 (i) The Clerk of the Superior Court of Henry County;

258 (ii) The Judge of the Probate Court of Henry County;

259 (iii) The Sheriff of Henry County;

260 (iv) The Tax Commissioner of Henry County; and

261 (v) The Board of Commissioners.

262 (C) In addition to the members appointed as provided in subparagraph (B) of this
263 paragraph, each appointing authority shall appoint one alternate member who shall
264 serve to ensure a quorum when members of the board are absent, have a conflict of
265 interest, or find it necessary to recuse themselves or while a vacancy exists on the
266 board.

267 (D) The members and alternates shall each serve for terms of three years; provided,
268 however, that the terms of the initial appointees of the Judge of the Probate Court of
269 Henry County and the Board of Commissioners shall serve until December 31, 2027,
270 and until the appointment and qualification of his or her successor; and the initial
271 appointees of the Sheriff of Henry County shall serve until December 31, 2028, and
272 until the appointment and qualification of his or her successor.

273 (E) Successors to all members and alternates of the board of ethics and future
274 successors shall be appointed by the respective appointing authorities not less than 30
275 days prior to the expiration of each such member's term of office, and such successors
276 shall take office on January 1 following such appointment and shall serve terms of three
277 years and until their respective successors are appointed and qualified. No individual
278 shall be appointed to more than two consecutive terms, provided that the initial terms
279 under this Act shall not be counted in such determination.

280 (3) If a member of the board of ethics ceases to be a resident of Henry County or, where
281 applicable, the commission district he or she represents, that member's position on the
282 board of ethics, by operation of law, shall become vacant upon the establishment of the
283 fact of such nonresidency, if contested, by a court of competent jurisdiction. A vacancy
284 in the board of ethics shall exist by reason of death, the disability or incapacity of a
285 member for more than 90 days, resignation, or loss of residency as described in this
286 paragraph. A member of the board of ethics may be removed from office during a term
287 if the member becomes ineligible to hold civil office within the meaning of Code Section
288 45-2-1 of the O.C.G.A. and that ineligibility is established by decision of a court of
289 competent jurisdiction which declares the office vacant because of such ineligibility or
290 for good cause by a majority vote of the board of ethics. The ethics officer shall notify
291 the clerk of the Superior Court of Henry County and the tax commissioner of Henry
292 County of a vacancy upon its occurrence, and such vacancy shall be filled for the
293 unexpired term by the respective appointing authority.

294 (4) The members of the board of ethics shall serve without compensation and shall elect
295 from their own membership a chairperson and otherwise provide for their own internal
296 organization. The board of commissioners shall provide adequate office and meeting
297 space and pay all administrative costs, consistent with county policies and procedures,
298 including those specifically stipulated in this section, pertaining to the operation of the
299 board of ethics. The board of ethics shall be authorized to employ its own staff and
300 clerical personnel and contract for the services of a competent court reporter, an attorney,
301 and a private investigator as it deems necessary. The members of the board of ethics
302 shall have the authority to propose the budget of the board and shall recommend the
303 budget to the board of commissioners, who shall fund it as a priority. In the event that
304 the proposed budget is in excess of \$200,000.00, the board of commissioners shall have
305 the authority to authorize the additional funds requested in accordance with standard
306 budgetary procedures and requirements. The board of ethics shall be completely

307 independent and shall not be subject to control or supervision by the chairperson of the
308 board of commissioners, the board of commissioners, or any other official, employee, or
309 agency of the county government. The board of ethics shall be bound by county
310 purchasing and procurement, travel and training, and budget policies. The board of ethics
311 shall also abide by county personnel policies and procedures.

312 (5) The board of ethics shall have the following duties:

313 (A) To establish procedures, rules, and regulations governing its internal organization
314 and the conduct of its affairs;

315 (B) To render advisory opinions with respect to the interpretation and application of
316 this section to all officials or employees who seek advice as to whether a particular
317 course of conduct would constitute a violation of the standards imposed in this section
318 or other applicable ethical standards. Such opinions shall be binding on the board of
319 ethics in any subsequent complaint concerning the official or employee who sought the
320 opinion and acted in good faith, unless material facts were omitted or misstated in the
321 request for the advisory opinion;

322 (C) To prescribe forms for the disclosures required in this section and to make
323 available to the public the information disclosed as provided in this section;

324 (D) To receive and hear complaints of violations of this code of ethics by elected and
325 appointed county officials using the standards required by this section over which it has
326 personal and subject matter jurisdiction, excluding human resources and internal
327 department issues or grievances; provided, however, that the board of ethics shall not
328 accept or hear complaints of violations of this code of ethics against county employees;

329 (E) To make such investigations as it deems necessary to determine whether any
330 official or employee has violated or is about to violate any provisions of this section;
331 and

332 (F) To hold such hearings and make such inquiries as it deems necessary for it to carry
333 out properly its functions and powers.

334 (j) Ethics officer.

335 (1) There is hereby created as a full-time salaried position an ethics officer for Henry
336 County. The ethics officer must be an active member of the State Bar of Georgia in good
337 standing with five years' experience in the practice of law. The ethics officer shall be
338 appointed by the chief judge of the Superior Court of Henry County for a period not to
339 exceed six years. Removal of the ethics officer before the expiration of the designated
340 term shall be for cause by the chief judge of the Superior Court of Henry County. The
341 ethics officer need not be a resident of the county at the time of his or her appointment,
342 but he or she shall reside in Henry County within six months of such appointment and
343 continue to reside therein throughout such appointment.

344 (2) The ethics officer shall not be involved in partisan or nonpartisan political activities
345 or the political affairs of Henry County.

346 (3) The duties of the ethics officer shall include, but not be limited to, the following:

347 (A) Educating and training all county officials and employees to have an awareness
348 and understanding of the mandate for and enforcement of ethical conduct and advising
349 them of the provisions of the code of ethics of Henry County;

350 (B) Meeting with the board of ethics;

351 (C) Advising officials and employees regarding disclosure statements and reviewing
352 the same to ensure full and complete financial reporting;

353 (D) Urging compliance with the code of ethics by calling to the attention of the board
354 of ethics any failure to comply or any issues, including the furnishing of false or
355 misleading information, that the ethics officer believes should be investigated by the
356 board of ethics so that the board of ethics may take such action as it deems appropriate;

357 (E) Monitoring, evaluating, and acting upon information obtained from an ethics
358 hotline, which shall be a county telephone number for the receipt of information about
359 ethical violations. Each complaint, as of the time it is reported, whether by telephone
360 or otherwise, shall be deemed to be a separate pending investigation of a complaint

361 against a public officer or employee as provided by Article 4 of Chapter 18 of Title 50
362 of the O.C.G.A.;

363 (F) Reporting, as appropriate, suspected ethical violations to the board of ethics;

364 (G) Reporting, as appropriate, suspected criminal violations to state or federal law
365 enforcement agencies; and

366 (H) Filing with the board of ethics and the board of commissioners on the first Tuesday
367 of each February a written report describing the activities of the ethics officer in
368 carrying out the goals of his or her office and the code of ethics and reporting on the
369 ethical health of Henry County.

370 (k) Ethics administrator.

371 (1) There is hereby created as a full-time salaried position an ethics administrator for
372 Henry County. The ethics administrator shall be selected by the board of ethics and shall
373 serve at the pleasure of the board.

374 (2) The ethics administrator shall not be involved in partisan or nonpartisan political
375 activities or the political affairs of Henry County.

376 (3) The duties of the ethics administrator shall include, but not be limited to, the
377 following:

378 (A) Maintaining the records of the board of ethics as required by Article 4 of
379 Chapter 18 of Title 50 of the O.C.G.A.;

380 (B) Notifying the subject of a report and the county manager of any alleged violation
381 of the ethics code, whether the report is anonymous, made by an identified individual,
382 or written. Such notice shall be given in writing to the subject of the complaint and the
383 county manager at the same time and in the same form that any disclosure of
384 information is required by Article 4 of Chapter 18 of Title 50 of the O.C.G.A.;

385 (C) Notifying the board of ethics of any report of an alleged violation of the ethics code
386 received by the ethics administrator; and

387 (D) Such other duties as may be assigned by the board of ethics.

388 (l) Investigations and hearings.

389 (1) The board of ethics shall conduct investigations into alleged violations of the code
390 of ethics, hold hearings, and issue decisions as prescribed in this subsection.

391 (2) The proceedings and records of the board of ethics shall be open unless otherwise
392 permitted by state law.

393 (3) Upon request of the board of ethics, the Henry County Solicitor or any attorney
394 representing the office of the Henry County Solicitor, or in the event of a conflict any
395 attorney who shall be selected by a majority vote of the board of ethics, shall advise the
396 board of ethics.

397 (4) A complaint may be filed by the ethics officer, any resident, or a group of residents
398 of Henry County by submitting to the ethics administrator a written and sworn complaint
399 under the penalty of perjury or false swearing. The complaint shall specifically identify
400 all provisions of the Henry County code of ethics which the subject of the complaint is
401 alleged to have violated, set forth facts as would be admissible in evidence in a court
402 proceeding, and show affirmatively that the complainant or affiant, if in addition to or
403 different from the complainant, is competent to testify to the matter set forth therein. All
404 documents referenced in the complaint as well as supporting affidavits shall be attached
405 to the complaint.

406 (5) Upon receipt of the complaint, the ethics administrator shall bring the complaint to
407 the board of ethics which shall cause the ethics officer to conduct a preliminary
408 investigation to determine whether it meets the jurisdictional requirements as set forth in
409 this section. Upon the conclusion of the preliminary investigation, the ethics officer shall
410 report his or her findings to the board. If, in the opinion of the board, the complaint fails
411 to meet the jurisdictional requirements as set forth in this section, the board shall direct
412 the ethics administrator to notify the person who filed the complaint, and such person
413 shall have ten days from the date of notice to correct and refile the complaint with the
414 ethics administrator. A complaint which fails to satisfy the jurisdictional requirements

415 as established by this section and by the rules and procedures established by the board of
416 ethics shall be dismissed by the board of ethics no later than 30 days after the complaint
417 is filed with the ethics administrator, unless extended by a majority vote of the board of
418 ethics.

419 (6) The ethics officer will report his or her findings and recommendation to the board of
420 ethics and advise whether there is probable cause for belief that the code of ethics has
421 been violated, warranting a formal hearing. If the board of ethics determines, after the
422 preliminary investigation of a complaint by the ethics officer, that there does not exist
423 probable cause for belief that this section has been violated, the board of ethics shall so
424 notify the complainant and the subject of the investigation, and the complaint will be
425 dismissed. If the board of ethics determines, after a preliminary investigation of the
426 complaint by the ethics officer, that there does exist probable cause for belief that this
427 section has been violated, the board of ethics shall give notice to the person involved to
428 attend a hearing to determine whether there has been a violation of this section.

429 (7) For use in proceedings under this section, the board of ethics shall have the power to
430 issue subpoenas to compel any person to appear, give sworn testimony, or produce
431 documentary or other evidence. Any person who fails to respond to such subpoenas may
432 be subjected to the penalties set forth in subsection (m) of this section; provided,
433 however, any person who is compelled by subpoena to appear shall have the right to seek
434 to quash such subpoena in the same manner as provided by general law for the quashing
435 of subpoenas issued by quasi-judicial bodies.

436 (8) All hearings of the board of ethics pursuant to this section shall be as follows:

437 (A) All testimony shall be under oath, which shall be administered by a member of the
438 board of ethics. Any person who appears before the board of ethics shall have all of the
439 due process rights, privileges, and responsibilities of a witness appearing before the
440 courts of this state. Any person whose name is mentioned during a proceeding of the
441 board of ethics and who may be adversely affected thereby may appear personally

442 before the board of ethics on such person's own behalf or may file a written sworn
443 statement for incorporation into the record to be made part of all proceedings pursuant
444 to this subsection;

445 (B) The decision of the board of ethics shall be governed by a preponderance of the
446 evidence standard; and

447 (C) At the conclusion of proceedings concerning an alleged violation, the board of
448 ethics shall immediately begin deliberations on the evidence and proceed to determine
449 by a majority vote of members present whether there has been a violation of this
450 section. The findings of the board of ethics concerning a violation and the record of the
451 proceedings shall be made public by the ethics officer as soon as practicable after the
452 determination has been made.

453 (9) Any investigation or hearing pursuant to this subsection shall be commenced within
454 two years of the date of the alleged violation; provided, however, that any complaint filed
455 against an elected official within 60 days of an election in which such official is a
456 candidate for public office shall not be acted upon until such election is concluded and
457 certified.

458 (10) The county attorney shall be prohibited from appearing before the board of ethics
459 on behalf of any person.

460 (m) Violations; appeals.

461 (1) Any intentional violation of this section, furnishing of false or misleading
462 information to the board of ethics or the ethics officer, failure to follow an opinion
463 rendered by the board of ethics, or failure to comply with a subpoena issued by the board
464 of ethics pursuant to this section shall subject the violator to any one or more of the
465 following:

466 (A) Administrative sanction of not more than \$1,000.00 assessed by the board of
467 ethics;

468 (B) Public reprimand by the board of ethics; and

469 (C) Prosecution by the Henry County Solicitor in the magistrate court of Henry County
470 and, upon conviction, a fine of up to \$1,000.00 per violation and up to six months'
471 imprisonment whether the official or employee is elected or appointed, paid or unpaid.
472 Nothing in this section shall be interpreted to conflict with state law. An action for
473 violation of this section or the furnishing of false or misleading information or the
474 failure to comply with a subpoena issued by the board of ethics must be brought within
475 two years after the violation is discovered.

476 (2) With regard to violations by persons other than officials, including, but not limited
477 to contractors, authorities, or agents, in addition to the remedies in paragraph (1) of this
478 subsection, the board of ethics may recommend to the board of commissioners any one
479 or more of the following:

480 (A) Suspension of a contractor; and

481 (B) Disqualification or debarment from contracting or subcontracting with Henry
482 County.

483 (3) The decision of the board of ethics after a hearing shall be final; provided, however,
484 that such proceeding shall be subject to review by writ of certiorari to the Superior Court
485 of Henry County. The ethics administrator shall be authorized to acknowledge service
486 of any such writ and shall, within the time provided by law, certify and cause to be filed
487 with the clerk of the superior court a record of the proceedings before the board of ethics,
488 the decision of the board of ethics, and the notice of the final actions of the board of
489 ethics."

490 **SECTION 2.**

491 Said Act is further amended by revising subsections (b) and (c) of Section 8.2 as follows:

492 "(b) The chairperson shall:

493 (1) Serve as the chief elected officer of the county;

494 (2) Serve as a full voting member of the board of commissioners;

- 495 (3) Serve as presiding officer over meetings of the board of commissioners and shall set
496 the agenda for all meetings of the board of commissioners;
- 497 (4)(A) Appoint, subject to majority vote of the board of commissioners, and have the
498 authority to fire, discipline, or suspend the county manager, county clerk, and county
499 employees.
- 500 (B) In the event that the board of commissioners rejects an appointment made pursuant
501 to subparagraph (A) of this paragraph, the chairperson shall appoint a new officer to
502 serve subject to rejection by the board of commissioners as provided for in
503 paragraph (1) of subsection (a) of this section;
- 504 (5) Execute documents and instruments on behalf of the county;
- 505 (6) After consultation with the county manager, submit to the board of commissioners
506 an annual budget for consideration and adoption by the board of commissioners;
- 507 (7) See that the ordinances, resolutions, and regulations of the board of commissioners
508 and the laws of the state are faithfully executed and enforced;
- 509 (8) Coordinate intergovernmental activity between the county and municipalities, other
510 counties, other political subdivisions, and state and federal agencies;
- 511 (9) Either individually or with the other members of the board of commissioners, initiate
512 the assessment of the needs of the county, evaluate county services, and develop the
513 policies of the county;
- 514 (10) Represent or designate an individual to represent Henry County at ceremonial
515 functions;
- 516 (11) Have the power to delegate, in writing, administrative duties of the county to the
517 county manager;
- 518 (12) Approve all expense, reimbursement, or other nonsalary payments to
519 commissioners, provided that if such payment is denied by the chairperson, a majority
520 of the board of commissioners may vote to approve such payment at a regular meeting
521 of the board of commissioners;

522 (13) Unless a specific appointment authority is otherwise provided by state law, appoint
523 a member to any authority, board, or commission established by the board of
524 commissioners; and

525 (14) After consultation with the board of commissioners, approve an annual work plan
526 for the county manager.

527 (c)(1) Except as provided in paragraph (2) of this subsection, the county manager shall
528 have the power to hire, fire, discipline, suspend, or demote any employee of Henry
529 County or delegate such power to one or more nonelected employees. Deputy county
530 managers and department heads may be hired, fired, disciplined, suspended, or demoted
531 by the county manager with the approval of the chairperson. Subject to the approval of
532 the chairperson, the county manager shall have the power to establish and change
533 organizational charts for all county departments.

534 (2) Assistant county clerks may be hired, fired, disciplined, suspended, or demoted by
535 the county clerk."

536 **SECTION 3.**

537 All laws and parts of laws in conflict with this Act are repealed.