



GEORGIA SENATE PRESS OFFICE: Visual Media Aide Job Description - 2027 Legislative Session

The Georgia Senate Press Office is looking for a **Visual Media Aide** for the 2027 Legislative Session. This **temporary, full-time paid position** will run from the **end of December** to the **end of April**.

Responsibilities of the Senate Press Office Visual Media Aide include:

- Assist with the planning, filming, editing and production of video content for all 56 Senators and the Lieutenant Governor during the legislative session.
- Use Adobe Creative Suite, including Premiere Pro, Photoshop, Lightroom, and After Effects, to edit video and photographs, create graphics and other visual content.
- Assist with the production of press conferences and other Senate events, including filming, photography, equipment setup, recording, editing and final delivery of content.
- Capture and edit clips from Senate proceedings for Senators members.
- Photograph Senate events, committee meetings, press conferences, and other legislative activities.
- Fulfill incoming requests from Senators and staff for photographs, video clips, and other visual media, including organizing and delivering files through Dropbox.
- Help maintain and organize photography and video equipment and production resources in the Senate Press Office studio.
- Assist with displaying presentations, videos, and other visual aids during committee meetings in coordination with administrative staff.
- Support basic audio and video needs during committee meetings and other Senate events as needed.
- Assisting with live streaming and archiving of Senate Committees using Vizrt (NewTek) TriCaster as needed.

Candidates must have strong video production and photography skills, experience with or willingness to learn livestream software and proficiency in editing video. Proficiency in Adobe Premiere Pro, Photoshop, Lightroom, and After Effects is strongly desired, as is familiarity with Blackmagic Design and Vizrt (NewTek) TriCaster workflows. Preference will be given to candidates who have recently graduated with degrees in or have equivalent experience in the fields of Broadcast Journalism, Film/Video or a related field. **Please send your resume and two (2) samples of your video work and/or reel to SenatePressAdmin@legis.ga.gov.**

The Senate Press Office is the nonpartisan official press and media relations office for the Georgia Senate. This office does not produce campaign-related materials, write campaign speeches, or participate in other campaign-related or partisan activities beyond the scope of the day-to-day duties.

CONTACT:

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