

The House Committee on Intragovernmental Coordination - Local Legislation offers the following substitute to HB 937:

A BILL TO BE ENTITLED  
AN ACT

1 To provide a new charter for the City of Reynolds; to provide for incorporation, boundaries,  
2 powers, and construction; to provide for a governing authority, its election, and terms; to  
3 provide for vacancies; to provide for inquiries and investigations; to provide for meetings and  
4 voting of the governing authority; to provide for powers of the mayor and for a mayor pro  
5 tem; to provide for administrative and service departments; to provide for boards,  
6 commissions, and authorities; to provide for ordinances; to provide for a city manager, city  
7 clerk, and city attorney; to provide for employment matters; to provide for a municipal court,  
8 its judges, jurisdiction, and powers; to provide for certiorari and rules of the court; to provide  
9 for elections and removal of the governing authority; to provide for budgets; to provide for  
10 disposition of municipal property; to provide for taxes, fees, franchises, and other charges  
11 and assessments; to provide for bonds and short-term loans; to provide contract procedures;  
12 to provide for bonds for officials, prior ordinances, existing personnel and officers, pending  
13 matters, and construction; to provide for related matters; to provide a specific repealer; to  
14 repeal conflicting laws; and for other purposes.

15 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

16 ARTICLE I  
17 INCORPORATION AND POWERS

18 SECTION 1.10.

19 Name.

20 This city and the inhabitants thereof, are reincorporated by the enactment of this charter and  
21 are hereby constituted and declared a body politic and corporate under the name and style  
22 City of Reynolds, Georgia, and by that name shall have perpetual succession.

**SECTION 1.11.**

## Corporate boundaries.

(a) The corporate boundaries of this city shall be those existing on the effective date of this charter with such alterations as may be made from time to time by local law or the manner provided by general state law. The boundaries of this city at all times shall be shown on a map, a written description, or any combination thereof, to be retained permanently in the office of the city clerk and to be designated, as the case may be: "The official map or description of the corporate limits of the City of Reynolds, Georgia." Photographic, typed, or other copies of such map or description certified by the city clerk shall be admissible as evidence in all courts of law and shall have the same force and effect as the original map or description.

(b) The city council may provide for the redrawing of any such map by ordinance to reflect lawful changes in the corporate boundaries. A redrawn map shall supersede, for all purposes, the earlier map or maps which it designated to replace but such earlier maps shall be retained in the office of the city clerk.

**SECTION 1.12.**

## Powers and construction.

(a) This city shall have all powers possible for a city to have under the present or future Constitution and laws of this state as fully and completely as though they were specifically enumerated in this charter. This city shall have all the powers of self-government not otherwise prohibited by this charter or by general law.

(b) The powers of this city shall be construed liberally in the favor of the city. The specific mention or failure to mention particular powers shall not be construed as limiting in any way the powers of this city.

**SECTION 1.13.**

## Examples of Powers.

(a) Animal Regulations. To regulate and license or to prohibit the keeping of running at-large of animals and fowl, and to provide for the impoundment of same if in violation of any ordinance or lawful order; to provide for the disposition by sale, gift, or humane destruction of animals and fowl when not redeemed as provided by ordinance; and to provide punishment for violation of ordinances.

54 (b) Appropriations and Expenditures. To make appropriations for the support of the  
55 government of the city; to authorize the expenditure of money for any purposes authorized  
56 by this charter and for any purpose for which a municipality is authorized by the laws of the  
57 State of Georgia; and to provide for the payment of expenses of the city.

58 (c) Building Regulation. To regulate and to license the erection and construction of  
59 buildings and all other structures; to adopt building, housing, plumbing, fire safety, electrical,  
60 gas, and heating and air conditioning codes; and to regulate all housing, and building trades;

61 (d) Business Regulation and Taxation. To levy and to provide for the collection of  
62 regulatory fees and taxes on privileges, occupations, trades, and professions as authorized  
63 by Title 48 of the O.C.G.A., or such other applicable laws as are or may hereafter be enacted;  
64 to permit and regulate the same; to provide for the manner and method of payment of such  
65 regulatory fees and taxes; and to revoke such permits after due process for failure to pay any  
66 city taxes or fees.

67 (e) Condemnation. To condemn property, inside or outside the corporate limits of the city,  
68 for present or future use and for any corporate purpose deemed necessary by the governing  
69 authority, utilizing procedures enumerated in Title 22 of the O.C.G.A., or such other  
70 applicable laws as are or may hereafter be enacted.

71 (f) Contracts. To enter into contracts and agreements with other governmental entities and  
72 with private persons, firms, and corporations.

73 (g) Emergencies. To establish procedures for determining and proclaiming that an  
74 emergency situation exists within or without the city, and to make and carry out all  
75 reasonable provisions deemed necessary to deal with or meet such an emergency for the  
76 protection, safety, health, or well-being of the citizens of the city.

77 (h) Environmental Protection. To protect and preserve the natural resources, environment  
78 and vital areas of the city, the region, and the state through the preservation and improvement  
79 of air quality, the restoration and maintenance of water resources, the control of erosion and  
80 sedimentation, the management of storm water and establishment of a storm-water utility,  
81 the management of solid and hazardous waste, and other necessary actions for the protection  
82 of the environment.

83 (i) Fire Regulations. To fix and establish fire limits and from time to time to extend,  
84 enlarge, or restrict the same; to prescribe fire safety regulations not inconsistent with general  
85 law, relating to both fire prevention and detection and to firefighting; and to prescribe  
86 penalties and punishment for violations thereof.

87 (j) Garbage Fees. To levy, fix, assess, and collect a garbage, refuse and trash collection and  
88 disposal, and other sanitary service charge, or fee for such services as may be necessary in  
89 the operation of the city from all individuals, firms, and corporations, residing in or doing

- 90 business therein benefiting from such services; to enforce the payment of such charges, or  
91 fees; and to provide for the manner and method of collecting such service charges.
- 92 (k) General Health, Safety, and Welfare. To define, regulate, and prohibit any act, practice,  
93 conduct, or use of property which is detrimental to health, sanitation, cleanliness, welfare,  
94 and safety of the inhabitants of the city, and to provide for the enforcement of such standards.
- 95 (l) Gifts. To accept or refuse gifts, donations, bequests, or grants from any source for any  
96 purpose related to powers and duties of the city and the general welfare of its citizens, on  
97 such terms and conditions as the donor or grantor may impose.
- 98 (m) Health and Sanitation. To prescribe standards of health and sanitation and to provide  
99 for the enforcement of such standards.
- 100 (n) Jail Sentences. To provide that persons given jail sentences in the city's court may work  
101 out such sentences in any public works or on the streets, roads, drains, and other public  
102 property in the city, to provide for commitment of such persons to any jail, to provide for the  
103 use of pretrial diversion and any alternative sentencing allowed by law, or to provide for  
104 commitment of such persons to any county work camp or county jail by agreement with the  
105 appropriate county officials.
- 106 (o) Motor Vehicles. To regulate the operation of motor vehicles and exercise control over  
107 all traffic, including parking upon or across the streets, roads, alleys, and walkways of the  
108 city.
- 109 (p) Municipal Agencies and Delegation of Power. To create, alter, or abolish departments,  
110 boards, offices, commissions, and agencies of the city, and to confer upon such agencies the  
111 necessary and appropriate authority for carrying out all the powers conferred upon or  
112 delegated to the same.
- 113 (q) Municipal Debts. To appropriate and borrow money for the payment of debts of the city  
114 and to issue bonds for the purpose of raising revenue to carry out any project, program, or  
115 venture authorized by this charter or the laws of the State of Georgia.
- 116 (r) Municipal Property Ownership. To acquire, dispose of, lease, and hold in trust or  
117 otherwise any real, personal, or mixed property, in fee simple or lesser interest, inside or  
118 outside the property limits of the city.
- 119 (s) Municipal Property Protection. To provide for the preservation and protection of  
120 property and equipment of the city, and the administration and use of the same by the public;  
121 and to prescribe penalties and punishment for violations thereof.
- 122 (t) Municipal Utilities. To acquire, lease, construct, operate, maintain, sell, and dispose of  
123 public utilities, including but not limited to a system of waterworks, sewers and drains,  
124 sewage disposal, storm water management, and any other public utility; and to fix the taxes,  
125 charges, rates, fares, fees, assessments, regulations, and penalties, and to provide for the  
126 withdrawal of service for refusal or failure to pay the same.

- 127 (u) Nuisance. To define a nuisance and provide for its abatement whether on public or  
128 private property.
- 129 (v) Penalties. To provide penalties for violation of any ordinances adopted pursuant to the  
130 authority of this charter and the laws of the State of Georgia.
- 131 (w) Planning and Zoning. To provide comprehensive city planning for development by  
132 zoning; and to provide subdivision regulation and the like as the city council deems  
133 necessary and reasonable to insure a safe, healthy, and aesthetically pleasing community.
- 134 (x) Police and Fire Protection. To exercise the power of arrest through duly appointed  
135 police officers, and to establish, operate, or contract for a police and firefighting agency.
- 136 (y) Public Hazards; Removal. To provide for the destruction and removal of any building  
137 or other structure, which is or may become dangerous or detrimental to the public.
- 138 (z) Public Improvements. To provide for the acquisition, construction, building, operation,  
139 and maintenance of public ways, parks and playgrounds, recreational facilities, cemeteries,  
140 markets and market houses, public buildings, libraries, public housing, airports, hospitals,  
141 terminals, docks, parking facilities, or charitable, cultural, educational, recreational,  
142 conservation, sport, curative, corrective, detentional, penal, and medical institutions,  
143 agencies, and facilities; and to provide any other public improvements inside or outside the  
144 corporate limits of the city; to regulate the use of public improvements; and for such  
145 purposes, property may be acquired by condemnation under Title 22 of the O.C.G.A., or such  
146 other applicable laws as are or may hereafter be enacted.
- 147 (aa) Public Peace. To provide for the prevention and punishment of loitering, disorderly  
148 conduct, drunkenness, riots, and public disturbances.
- 149 (bb) Public Utilities and Services. To grant franchises or to make contracts for, or impose  
150 taxes on public utilities and public service companies; and to prescribe the rates, fares,  
151 regulations, and standards and conditions of service applicable to the service to be provided  
152 by the franchise grantee or contractor, insofar as not in conflict with valid regulations of the  
153 Public Service Commission.
- 154 (cc) Regulation and Roadside Areas. To prohibit or regulate and control the erection,  
155 removal, and maintenance of signs, billboards, trees, shrubs, fences, building and any and  
156 all structures or obstructions upon or adjacent to the rights-of-way of streets and roads or  
157 within view thereof, within or abutting the corporate limits of the city; and to prescribe  
158 penalties and punishment for violation of such ordinances.
- 159 (dd) Retirement. To provide and maintain a retirement plan and other employee benefit  
160 plans and programs for officers and employees of the city.
- 161 (ee) Roadways. To lay out, open, extend, widen, narrow, establish or change the grade of,  
162 abandon or close, construct, pave, curb, gutter, adorn with shade trees, or otherwise improve,  
163 maintain, repair, clean, prevent erosion of, and light the roads, alleys, and walkways within

164 the corporate limits of the city; and to grant franchises and rights-of-way throughout the  
165 streets and roads, and over the bridges and viaducts for the use of public utilities; and to  
166 require real estate owners to repair and maintain in a safe condition the sidewalks adjoining  
167 their lots or lands, and to impose penalties for failure to do so.

168 (ff) Sewer Fees. To levy a sewer fee or charge as necessary to assure the acquiring,  
169 constructing, equipping, operating, maintaining, and extending of a sewage disposal plant  
170 and sewerage system, and to levy on those to whom sewers and sewerage systems are made  
171 available a sewer service fee or charge for the availability or use of the sewers; to provide  
172 for the manner and method of collecting such service charges and for enforcing payment of  
173 the same; and to charge, impose, and collect a sewer connection fee or fees to those  
174 connected with the system.

175 (gg) Solid Waste Disposal. To provide for the collection and disposal of garbage, rubbish,  
176 and refuse, and to regulate the collection and disposal of garbage, rubbish, and refuse by  
177 others; and to provide for the separate collection of glass, tin, aluminum, cardboard, paper,  
178 and other recyclable materials, and to provide for the sale of such items.

179 (hh) Special Areas of Public Regulation. To regulate or prohibit junk dealers, the  
180 manufacture and sale of intoxicating liquors; to regulate the transportation, storage, and use  
181 of combustible, explosive, and inflammable materials, the use of lighting and heating  
182 equipment, and any other business or situation which may be dangerous to persons or  
183 property; to regulate and control the conduct of peddlers and itinerant traders, theatrical  
184 performances, exhibitions, and shows of any kind, by taxation or otherwise; to license and  
185 tax professional fortunetelling, palmistry, and massage parlors; and to restrict adult  
186 bookstores to certain areas.

187 (ii) Special Assessments. To levy and provide for the collection of special assessments to  
188 cover the costs of any public improvements.

189 (jj) Ad Valorem Taxation. To levy and provide for the assessment, valuation, revaluation,  
190 and collection of taxes on all property subject to taxation.

191 (kk) Other Taxation. To levy and collect such other taxes as may be allowed now or in the  
192 future by law.

193 (ll) Taxicabs. To regulate and license vehicles operated for hire in the city; to limit the  
194 number of such vehicles; to require the operators thereof to be licensed; to require public  
195 liability insurance on such vehicles in the amounts to be prescribed by ordinance; and to  
196 regulate the parking of such vehicles.

197 (mm) Urban Redevelopment. To organize and operate an urban redevelopment program.

198 (nn) Other Powers. To exercise and enjoy all other powers, functions, rights, privileges, and  
199 immunities necessary or desirable to promote or protect the safety, health, peace, security,  
200 good order, comfort, convenience, or general welfare of the city and its inhabitants; and to

201 exercise all implied powers necessary or desirable to carry into execution all powers granted  
 202 in this charter as fully and completely as if such powers were fully stated herein; and to  
 203 exercise all powers now or in the future authorized to be exercised by other municipal  
 204 governments under other laws of the State of Georgia; and no listing of particular powers in  
 205 this charter shall be held to be exclusive of others, nor restrictive of general words and  
 206 phrases granting powers, but shall be held to be in addition to such powers unless expressly  
 207 prohibited to municipalities under the Constitution or applicable laws of the State of Georgia.

208 **SECTION 1.14.**

209 Exercise of powers.

210 All powers, functions, right, privileges, and immunities of the city, its officers, agencies, or  
 211 employees shall be carried into execution as provided by this charter. If this charter makes  
 212 no provision, such shall be carried into execution as provided by ordinance or as provided  
 213 by pertinent laws of the State of Georgia.

214 **ARTICLE II**

215 **GOVERNMENT STRUCTURE**

216 **SECTION 2.10.**

217 City council creation; number; election.

218 The legislative authority of the government of this city, except as otherwise specifically  
 219 provided in this charter, shall be vested in a city council to be composed of a mayor and six  
 220 councilmembers. The mayor and councilmembers shall all be elected at-large, with each  
 221 councilmember filling a designated post. The city council established shall in all respects  
 222 be a successor to and continuation of the governing authority under prior law. The mayor  
 223 and councilmembers shall be elected in the manner provided by general law and this charter.

224 **SECTION 2.11.**

225 City council terms and qualifications for office.

226 The mayor and members of the city council shall serve for terms of four years and until their  
 227 respective successors are elected and qualified. No mayor or councilmember elected and  
 228 qualified for two full consecutive terms shall be eligible for the succeeding term, regardless  
 229 of post designation. No person shall be eligible to serve as mayor or member of the council  
 230 unless that person shall have been a resident of the city for 12 months prior to the date of  
 231 election of mayor or members of the city council; each shall continue to reside therein during

232 that member's period of service and to be registered and qualified to vote in municipal  
233 elections of this city.

234 **SECTION 2.12.**

235 Vacancy; filling of vacancies.

236 (a) The office of mayor or councilmember shall become vacant upon the incumbent's death,  
237 resignation, forfeiture of office, or occurrence of any event specified by the Constitution of  
238 the State of Georgia, Title 45 of the O.C.G.A., or such other applicable laws as are or may  
239 hereafter be enacted.

240 (b) Filling of Vacancies - A vacancy in the office of mayor or councilmember shall be filled  
241 for the remainder of the unexpired term, if any, by appointment by the city council or those  
242 members remaining if less than 12 months remains in the unexpired term. If such vacancy  
243 occurs 12 months or more prior to the expiration of the term of that office, it shall be filled  
244 for the remainder of the unexpired term by a special election, as provided for in Section 5.14  
245 of this charter and in accordance with Titles 21 and 45 of the O.C.G.A., or such other laws  
246 as are or may hereafter be enacted.

247 (c) This provision shall also apply to a temporary vacancy created by the suspension from  
248 office of the mayor or any councilmember.

249 **SECTION 2.13.**

250 Compensation and expenses.

251 The mayor and council shall receive such salary, compensation, and reimbursement of  
252 expenses as provided by future ordinance. The salary for the mayor hereunder shall be  
253 \$200.00 per month, and the salary for each councilmember shall be \$100.00 per month.

254 **SECTION 2.14.**

255 Holding other offices; voting when financially interested.

256 (a) Elected and appointed officers of the city are trustees and servants of the residents of the  
257 city and shall act in a fiduciary capacity for the benefit of such residents.

258 (b) Except as authorized by law, the mayor or any councilmember shall not hold any other  
259 city office or city employment during the term for which that person was elected.

260 (c) Neither the mayor nor any member of the city council shall vote upon, sign, or veto any  
261 ordinance, resolution, contract, or other matter in which that person is financially interested.



262

**SECTION 2.15.**

263

Inquiries and investigations.

264 Following the adoption of an authorizing resolution, the city council may make inquiries and  
265 investigations into the affairs of the city and the conduct of any department, office, or agency  
266 thereof, and for this purpose may subpoena witnesses, administer oaths, take testimony, and  
267 require the production of evidence. Any person who fails or refuses to obey a lawful order  
268 issued in the exercise of these powers by the city council shall be punished as provided by  
269 ordinance.

270

**SECTION 2.16.**

271

General power and authority of the city council.

272 (a) Except as otherwise provided by law or this charter, the city council shall be vested with  
273 all the powers of government of this city.

274 (b) In addition to all other powers conferred upon it by the law, the council shall have the  
275 authority to adopt and provide for the execution of such ordinances, resolutions, rules, and  
276 regulations, not inconsistent with this charter and the Constitution and the laws of the State  
277 of Georgia, which it shall deem necessary, expedient, or helpful for the peace, good order,  
278 protection of life and property, health, welfare, sanitation, comfort, convenience, prosperity,  
279 or well-being of the inhabitants of the City of Reynolds and may enforce such ordinances by  
280 imposing penalties for violation thereof.

281

**SECTION 2.17.**

282

Eminent domain.

283 The city council is hereby empowered to acquire, construct, operate, and maintain public  
284 ways, parks, public grounds, cemeteries, markets, market houses, public buildings, libraries,  
285 sewers, drains, waterworks, electrical systems, airports, and charitable, educational,  
286 recreational, sport, curative, corrective, detentional, penal, and medical institutions, agencies,  
287 and facilities, and any other public improvements inside or outside the city, and to regulate  
288 the use thereof, and for such purposes, property may be condemned under procedures  
289 established under general law applicable now or as provided in the future.

290

**SECTION 2.18.**

291

## Organizational meetings.

292 The city council shall hold an organizational meeting on the second Monday in January. The  
 293 meeting shall be called to order by the mayor, or mayor-elect, and the oath of office shall be  
 294 administered to the newly elected members by a judicial officer authorized to administer  
 295 oaths and shall, to the extent that it comports with federal and state law, be as follows:

296 "I do solemnly (swear)(affirm) that I will faithfully perform the duties of  
 297 (mayor)(councilmember) of this city and that I will support and defend the charter thereof  
 298 as well as the Constitution and laws of the State of Georgia and of the United States of  
 299 America. I am not the holder of any unaccounted for public money due this state or any  
 300 political subdivision or authority thereof. I am not the holder of any office of trust under the  
 301 government of the United States, any other state, or any foreign state which I by the laws of  
 302 the State of Georgia am prohibited from holding. I am otherwise qualified to hold said office  
 303 according to the Constitution and laws of Georgia. I have been a resident of the City of  
 304 Reynolds for the time required by the Constitution and laws of this state and by the municipal  
 305 charter. I will perform the duties of my office in the best interest of the City of Reynolds to  
 306 the best of my ability without fear, favor, affection, reward, or expectation thereof."

307

**SECTION 2.19.**

308

## Regular and special meetings.

309 (a) The city council shall hold regular meetings at such times and places as shall be  
 310 prescribed by ordinance.

311 (b) Special meetings of the city council may be held on call of the mayor or any four  
 312 members of the council. Notice of such special meetings shall be served on all other  
 313 members personally, or by telephone personally, at 48 hours in advance of the meeting. Such  
 314 notice to councilmembers shall not be required if the mayor and all councilmembers are  
 315 present when the special meeting is called. Such notice of any special meeting may be  
 316 waived by a councilmember in writing before or after such a meeting, and attendance at the  
 317 meeting shall also constitute a waiver of notice on any business transacted in such  
 318 councilmember's presence. Only the business stated in the call may be transacted at the  
 319 special meeting.

320 (c) All meetings of the city council shall be public to the extent required by law and notice  
 321 to the public of special meetings shall be made fully as is reasonably possible as provided by  
 322 Code Section 50-14-1 of the O.C.G.A., or such other applicable laws as are or may hereafter  
 323 be enacted.

324 **SECTION 2.20.**

325 Rules of procedure.

326 (a) The city council shall adopt its rules or procedure and order of business consistent with  
327 the provisions of this charter and shall provide for keeping a journal of its proceedings, which  
328 shall be a public record.

329 (b) All committees and committee chairs of the city council shall be appointed by the mayor  
330 and shall serve at the pleasure of the mayor. The mayor shall have the power to appoint new  
331 members to any committee at any time.

332 **SECTION 2.21.**

333 Quorum; voting.

334 (a) The mayor, or mayor pro tem, and any additional two councilmembers shall constitute  
335 a quorum and shall be authorized to transact business of the city council. Voting on the  
336 adoption of ordinances, resolutions, and motions shall be by voice vote and the vote shall be  
337 recorded in the journal, but any member of the city council shall have the right to request a  
338 roll call vote and such vote shall be recorded in the journal. Except as otherwise provided  
339 in this charter, the affirmative vote of a majority of a quorum shall be required for the  
340 adoption of any ordinance, resolution, or motion. The mayor shall count as a councilmember  
341 for the purposes of meeting the requirement of a quorum; provided, however, that  
342 notwithstanding anything to the contrary contained herein, the mayor shall not have the right  
343 to make motions.

344 (b) No member of the city council shall abstain from voting on any matter properly brought  
345 before the city council for official action except when such councilmember has a conflict of  
346 interest that is disclosed in writing prior to or at the meeting and made a part of the minutes.  
347 Any member of the city council present and eligible to vote on a matter and refusing to do  
348 so for any reason other than a properly disclosed and recorded conflict of interest shall be  
349 deemed to have acquiesced or concurred with the members of the majority who did vote on  
350 the question involved.

351 **SECTION 2.22.**

352 Ordinance form; procedures.

353 (a) Every proposed ordinance shall be introduced in writing and in the form required for  
354 final adoption. No ordinance shall contain a subject which is not expressed in its title. The

355 enacting clause shall be "It is hereby ordained by the governing authority of the City of  
356 Reynolds" and every ordinance shall so begin.

357 (b) An ordinance may be introduced by any councilmember and be read at a regular or  
358 special meeting of the city council. Ordinances shall be considered and adopted or rejected  
359 by the city council in accordance with the rules which it shall establish; provided, however,  
360 that an ordinance shall not be adopted the same day it is introduced, except for emergency  
361 ordinances provided in Section 2.24 of this charter. Upon introduction of any ordinance, the  
362 clerk shall as soon as possible distribute a copy to the mayor and to each councilmember and  
363 shall file a reasonable number of copies in the office of the clerk and at such other public  
364 places as the city council may designate.

365 **SECTION 2.23.**

366 Action requiring an ordinance.

367 Acts of the city council which have the force and effect of law shall be enacted by ordinance.

368 **SECTION 2.24.**

369 Emergencies.

370 (a) To meet a public emergency affecting life, health, property, or public peace, the city  
371 council may convene on call of the mayor or four councilmembers and promptly adopt an  
372 emergency ordinance, but such ordinance may not levy taxes; grant, renew, or extend a  
373 franchise; regulate the rate charged by any public utility for its services; or authorize the  
374 borrowing of money except for loans to be repaid within 30 days. An emergency ordinance  
375 shall be introduced in the form prescribed for ordinances generally, except that it shall be  
376 plainly designated as an emergency ordinance and shall contain, after the enacting clause,  
377 a declaration stating that an emergency exists, and describing the emergency in clear and  
378 specific terms. An emergency ordinance may be adopted, with or without amendment, or  
379 rejected at the meeting at which it is introduced, but the affirmative vote of at least four  
380 councilmembers shall be required for adoption. It shall become effective upon adoption or  
381 at such later time as it may specify. Every emergency ordinance shall automatically stand  
382 repealed 30 days following the date upon which it was adopted, but this shall not prevent  
383 reenactment of the ordinance in the manner specified in this section if the emergency still  
384 exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance  
385 in the same manner specified in this section for adoption of emergency ordinances. The  
386 mayor shall count as a councilmember for the purposes of meeting the requirement of a

387 quorum; however, notwithstanding anything to the contrary contained herein, the mayor shall  
 388 not have the right to make a motion from the floor.

389 (b) Such meetings shall be open to the public to the extent required by law and notice to the  
 390 public of emergency meetings shall be made as fully as is reasonably possible in accordance  
 391 with Code Section 50-14-1 of the O.C.G.A., or such other applicable laws as are or may  
 392 hereafter be enacted.

393 **SECTION 2.25.**

394 Codes of technical regulations.

395 (a) The city council may adopt any standard code of technical regulations by reference  
 396 thereto in an adopting ordinance. The procedure and requirements governing such adopting  
 397 ordinance shall be as prescribed for ordinances general except that:

398 (1) The requirements of subsection (b) of Section 2.22 of this charter for distribution and  
 399 filing of copies of the ordinance shall be construed to include copies of any code of  
 400 technical regulations, as well as the adopting ordinance; and

401 (2) A copy of each adopted code of technical regulations, as well as the adopting  
 402 ordinance, shall be authenticated and recorded by the clerk pursuant to Section 2.26 of  
 403 this charter.

404 (b) Copies of any adopted code of technical regulations shall be made available by the clerk  
 405 for inspection by the public.

406 **SECTION 2.26.**

407 Signing; authenticating; recording; codification; printing.

408 (a) The clerk shall authenticate by the clerk's signature and record in full in a properly  
 409 indexed book kept for that purpose, all ordinances adopted by the council.

410 (b) The city council shall provide for the preparation of a general codification of all the  
 411 ordinances of the city having the force and effect of law. The general codification shall be  
 412 adopted by the city council by ordinance and shall be published promptly, together with all  
 413 amendments thereto and such codes of technical regulations and other rules and regulations  
 414 as the city council may specify. This compilation shall be known and cited officially as "The  
 415 Code of the City of Reynolds, Georgia." Copies of the code shall be furnished to all officers,  
 416 departments, and agencies of the city, and made available for purchase by the public at a  
 417 reasonable price as fixed by the city council.

418 (c) The city council shall cause each ordinance and each amendment to this charter to be  
 419 printed promptly following its adoption, and the printed ordinances and charter amendments

420 shall be made available for purchase by the public at reasonable prices to be fixed by the city  
 421 council. Following publication of the first code under this charter and at all times thereafter,  
 422 the ordinances and charter amendments shall be printed in substantially the same style as the  
 423 code currently in effect and shall be suitable in form for incorporation therein. The city  
 424 council shall make such further arrangements as deemed desirable with reproduction and  
 425 distribution of any current changes in or additions to codes of technical regulations and other  
 426 rules and regulations included in the code.

427 **SECTION 2.27.**

428 Election of mayor; forfeiture; compensation.

429 The mayor shall be elected and serve for a term of four years and until a successor is elected  
 430 and qualified. The mayor shall be a qualified elector of this city and shall have been a  
 431 resident of this city for 12 months preceding the election. The mayor shall continue to reside  
 432 in this city during the period of service. The mayor shall forfeit the office on the same  
 433 grounds and under the same procedure as for councilmembers. The compensation of the  
 434 mayor shall be established in the same manner as for councilmembers.

435 **SECTION 2.28.**

436 Mayor pro tem.

437 By a majority vote, the city council shall elect a councilmember to serve as mayor pro tem.  
 438 The mayor pro tem shall assume the duties and powers of the mayor during the mayor's  
 439 physical or mental disability, suspension from office, or absence. Any such disability or  
 440 absence shall be declared by a majority vote of the city council. The mayor pro tem shall  
 441 sign all contracts and ordinances in which the mayor has a disqualifying financial interest as  
 442 provided in Section 2.14 of this charter. When acting as mayor, the mayor pro tem shall  
 443 continue to have only one vote as a member of the council. If a vacancy occurs in the office  
 444 of mayor, the mayor pro tem shall serve as mayor for the remainder of the unexpired term.

445 **SECTION 2.29.**

446 Powers and duties of mayor.

447 As the chief executive of this city, the mayor shall:

- 448 (1) Preside at all meetings of the city council;  
 449 (2) Be the head of the city for the purpose of service of process and for ceremonial  
 450 purposes, and be the official spokesperson for the city and the chief advocate of policy;

- 451 (3) Have the power to administer oaths and to take affidavits;  
 452 (4) Sign as a matter of course on behalf of the city all written and approved contracts,  
 453 ordinances, and other instruments executed by the city which by law are required to be  
 454 in writing;  
 455 (5) Vote on matters before the city council and be counted toward a quorum as any other  
 456 councilmember;  
 457 (6) Fulfill such other executive and administrative duties as the city council shall by  
 458 ordinance establish;  
 459 (7) Recommend to the city council such measures relative to the affairs of the city,  
 460 improvement of the government, and promotion of the welfare of its inhabitants as the  
 461 mayor may deem expedient; and  
 462 (8) Call special meetings of the city council as provided for in Section 2.19(b) of this  
 463 charter.

464 **ARTICLE III**

465 **ADMINISTRATIVE AFFAIRS**

466 **SECTION 3.10.**

467 **Administrative and service departments.**

- 468 (a) Except as otherwise provided in this charter, the city council, by ordinance, shall  
 469 prescribe the functions or duties, and establish, abolish, alter, consolidate, or leave vacant all  
 470 non-elective offices, positions of employment, departments, and agencies of the city, as  
 471 necessary for the proper administration of the affairs and government of this city.  
 472 (b) Except as otherwise provided by this charter or by law, the directors of departments and  
 473 other appointed officers of the city shall be appointed solely on the basis of their respective  
 474 administrative and professional qualifications.  
 475 (c) All appointed officers and directors of departments shall receive such compensation as  
 476 prescribed by ordinance or resolution.  
 477 (d) There shall be a director of each department or agency who shall be its principal officer.  
 478 Each director shall, subject to the direction and supervision of the mayor and city council,  
 479 be responsible for the administration and direction of the affairs and operations of that  
 480 director's department or agency.  
 481 (e) All appointed officers and directors under the supervision of the mayor and city council  
 482 shall be nominated and confirmed by the mayor and city council. All appointed officers and  
 483 directors shall be employees at-will and subject to removal or suspension at any time by the  
 484 mayor and city council unless otherwise provided by law or ordinance.

485

**SECTION 3.11.**

486

## Boards, commissions and authorities.

487 (a) The city council shall create by ordinance such boards, commissions, and authorities to  
488 fulfill any investigative, quasi-judicial, or quasi-legislative function the city council deems  
489 necessary, and shall by ordinance establish the composition, period of existence, duties, and  
490 powers thereof.

491 (b) All members of boards, commissions, and authorities of the city shall be appointed by  
492 the city council for such terms of office and in such manner as shall be provided by  
493 ordinance, except where other appointing authority, terms of office, or manner of  
494 appointment is prescribed by this charter or by law.

495 (c) The city council, by ordinance, may provide for the compensation and reimbursement  
496 for actual and necessary expenses of the members of any board, commission, or authority.

497 (d) Except as otherwise provided by charter or by law, no member of any board,  
498 commission, or authority shall hold an elective office in the city.

499 (e) Any vacancy on a board, commission, or authority of the city shall be filled for the  
500 unexpired term in the manner prescribed herein for original appointment, except as otherwise  
501 provided by this charter or by law.

502 (f) No member of a board, commission, or authority shall assume office until that person has  
503 executed and filed with the clerk of the city an oath obligating himself or herself to faithfully  
504 and impartially perform the duties of that member's office, such oath to be prescribed by  
505 ordinance and administered by the mayor.

506 (g) All board members serve at-will and may be removed at any time by a vote of four  
507 members of the city council, or of three members of the city council and the mayor, unless  
508 otherwise provided by law.

509 (h) Except as otherwise provided by this charter or by law, each board, commission, or  
510 authority of the city shall elect one of its members as chair and one member as vice-chair,  
511 and may elect as its secretary one of its own members or may appoint as secretary an  
512 employee of the city. Each board, commission, or authority of the city government may  
513 establish such bylaws, rules, and regulations, not inconsistent with this charter, ordinances  
514 of the city, or law, as it deems appropriate and necessary for the fulfillment of its duties or  
515 the conduct of its affairs. Copies of such bylaws, rules, and regulations shall be filed with  
516 the clerk of the city.



517 **SECTION 3.12.**

518 City attorney.

519 The city council and mayor shall appoint a city attorney, together with such assistant city  
 520 attorneys as may be authorized, and shall provide for the payment of such attorney or  
 521 attorneys for services rendered to the city. The city attorney shall be responsible for  
 522 providing for the representation and defense of the city in all litigation in which the city is  
 523 a party; may be the prosecuting officer in the municipal court; shall attend the meetings of  
 524 the council as directed; shall advise the city council, mayor, and other officers and employees  
 525 of the city concerning legal aspects of the city's affairs; and shall perform such other duties  
 526 as may be required by virtue of the person's position as city attorney. The city attorney is not  
 527 a public official of the city and does not take an oath of office. The city attorney shall at all  
 528 times be an independent contractor. A law firm, rather than an individual, may be designated  
 529 as the city attorney.

530 **SECTION 3.13.**

531 City clerk.

532 The city council and mayor shall appoint a city clerk who shall not be a councilmember. The  
 533 city clerk shall be custodian of the official city seal and city records; maintain city council  
 534 records required by this charter; and perform such other duties as may be required by the city  
 535 council.

536 **SECTION 3.14.**

537 Position classification and pay plans.

538 The mayor and city council shall be responsible for the preparation of a position  
 539 classification and pay plan which shall be submitted to the city council for approval. Such  
 540 plan may apply to all employees of the city and any of its agencies, departments, boards,  
 541 commissions, or authorities. When a pay plan has been adopted, the city council shall not  
 542 increase or decrease the salary range applicable to any position except by amendment of such  
 543 pay plan. For purposes of this section, all elected and appointed city officials are not city  
 544 employees. Notwithstanding the foregoing, the city clerk shall hold the dual status of  
 545 appointee and city employee.

546 **SECTION 3.15.**

547 Personnel policies.

548 All employees serve at-will and may be removed from office at any time unless otherwise  
549 provided by ordinance.

550 **ARTICLE IV**

551 **JUDICIAL BRANCH; MUNICIPAL COURT**

552 **SECTION 4.10.**

553 Creation; name.

554 There shall be a court to be known as the municipal court of the City of Reynolds.

555 **SECTION 4.11.**

556 Chief judge; associate judge.

557 (a) The municipal court shall be presided over by a chief judge and such part-time, full-time,  
558 or stand-by judges as shall be provided by ordinance.

559 (b) No person shall be qualified or eligible to serve as a judge on the municipal court unless  
560 that person shall possess all qualifications required by law. All judges shall be appointed by  
561 the city council and shall serve until a successor is appointed and qualified.

562 (c) Compensation of the judges shall be fixed by ordinance.

563 (d) Judges may be removed in accordance with Code Section 36-32-2.1 of the O.C.G.A.

564 (e) Before assuming office, each judge shall take an oath, given by the mayor, that the judge  
565 will honestly and faithfully discharge the duties of the office to the best of that person's  
566 ability and without fear, favor, or partiality. The oath shall be entered upon the minutes of  
567 the city council journal required in Section 2.20 of this charter.

568 **SECTION 4.12.**

569 Convening.

570 The municipal court shall be convened at regular intervals as provided by ordinance.

571

**SECTION 4.13.**

572

Jurisdiction; powers.

573 (a) The municipal court shall have jurisdiction and authority to try and punish violations of  
574 this charter, all city ordinances, and such other violations as provided by law.

575 (b) The municipal court shall have authority to punish those in its presence for contempt,  
576 provided that such punishment shall not exceed \$200.00 or ten days in jail.

577 (c) The municipal court may fix punishment for offenses within its jurisdiction not  
578 exceeding a fine of \$1,000.00 or imprisonment for 180 days or both such fine and  
579 imprisonment or may fix punishment by fine, imprisonment, or alternative sentencing as now  
580 or hereafter provided by law.

581 (d) The municipal court shall have authority to establish a schedule of fees to defray the cost  
582 of operation, and shall be entitled to reimbursement of the cost of meals, transportation, and  
583 caretaking of prisoners bound over to superior courts for violations of state law.

584 (e) The municipal court shall have authority to establish bail and recognizances to ensure  
585 the presence of those charged with violations before said court, and shall have discretionary  
586 authority to accept cash or personal or real property as surety for the appearance of persons  
587 charged with violations. Whenever any person shall give bail for that person's appearance  
588 and shall fail to appear at the time fixed for trial, the bond shall be forfeited by the judge  
589 presiding at such time, and an execution issued thereon by serving the defendant and the  
590 defendant's sureties with a rule nisi, at least two days before a hearing on the rule nisi. In the  
591 event that cash or property is accepted in lieu of bond for security for the appearance of a  
592 defendant at trial, and if such defendant fails to appear at the time and place fixed for trial,  
593 the cash so deposited shall be on order of the judge declared forfeited to the city, or the  
594 property so deposited shall have a lien against it for the value forfeited which lien shall be  
595 enforceable in the same manner and to the same extent as a lien for city property taxes.

596 (f) The municipal court shall have the same authority as superior courts to compel the  
597 production of evidence in the possession of any party; to enforce obedience to its orders,  
598 judgments, and sentences; and to administer such oaths as are necessary.

599 (g) The municipal court may compel the presence of all parties necessary to a proper  
600 disposal of each case by the issuance of summonses, subpoenas, and warrants which may be  
601 served as executed by any officer as authorized by this charter or by law.

602 (h) Each judge of the municipal court shall be authorized to issue warrants for the arrest of  
603 persons charged with offenses against any ordinance of the city, and each judge of the  
604 municipal court shall have the same authority as a magistrate of the state to issue warrants  
605 for offenses against state laws committed within the city.

606 **SECTION 4.14.**

607 Certiorari.

608 The right of certiorari from the decision and judgment of the municipal court shall exist in  
 609 all criminal cases and ordinance violation cases, and such certiorari shall be obtained under  
 610 the sanction of a judge of the Superior Court of Taylor County under the laws of the State  
 611 of Georgia regulating the granting and issuance of writs of certiorari.

612 **SECTION 4.15.**

613 Rules for court.

614 With the approval of the city council, the judge shall have full power and authority to make  
 615 reasonable rules and regulations necessary and proper to secure the efficient and successful  
 616 administration of the municipal court; provided, however, that the city council may adopt in  
 617 part or in toto the rules and regulations applicable to municipal courts. The rules and  
 618 regulations made or adopted shall be filed with the city clerk, shall be available for public  
 619 inspection, and, upon request, a copy shall be furnished to all defendants in municipal court  
 620 proceedings at least 48 hours prior to said proceedings.

621 **ARTICLE V**

622 **ELECTIONS AND REMOVAL**

623 **SECTION 5.10.**

624 Applicability of general law.

625 All primaries and elections shall be held and conducted in accordance with the Georgia  
 626 Election Code, Title 21, Chapter 2 of the O.C.G.A. as now or hereafter amended.

627 **SECTION 5.11.**

628 Election of the city council and mayor.

629 (a) There shall be a municipal general election biennially in the odd-numbered years on the  
 630 Tuesday next following the first Monday in November.

631 (b) Each council position shall be designated as a post for the purposes of conducting  
 632 elections. There shall be elected the mayor and two council posts (Post III and Post IV) at  
 633 one election and at every other regular election thereafter. The current terms for the mayor  
 634 and council Posts III and IV will expire on December 31, 2019. Council Posts I, II, V, and  
 635 VI shall be filled at the election alternating with the first election so that a continuing body

636 is created. The current terms for council Posts I, II, V, and VI will expire on December 31,  
637 2021. Terms shall be for four years.

638 **SECTION 5.12.**

639 Nonpartisan elections.

640 Political parties shall not conduct primaries for city offices and all names of candidates for  
641 city offices shall be listed without party designations.

642 **SECTION 5.13.**

643 Election by plurality.

644 The person receiving a plurality of the votes cast for any city office shall be elected.

645 **SECTION 5.14.**

646 Special elections; vacancies.

647 In the event that the office of mayor or councilmember shall become vacant as provided in  
648 Section 2.12 of this charter, the city council or those remaining shall order a special election  
649 to fill the balance of the unexpired term of such official; provided, however, that if such  
650 vacancy occurs within 12 months of the expiration of the term of that office, the city council  
651 or those remaining shall appoint a successor for the remainder of the term. In all other  
652 respects, the special election shall be held and conducted in accordance with the Georgia  
653 Election Code, Chapter 2 of Title 21 of the O.C.G.A., as now or hereafter amended.

654 **SECTION 5.15.**

655 Other provisions.

656 Except as otherwise provided by this charter, the city council shall, by ordinance, prescribe  
657 such rules and regulations it deems appropriate to fulfill any options and duties under the  
658 Georgia Election Code, Title 21, Chapter 2 of the O.C.G.A. as now or hereafter amended.

659

**SECTION 5.16.**

660

## Removal of officers.

661 (a) The mayor, councilmembers, or other appointed officers provided for in this charter shall  
 662 be removed from office for any one or more of the causes provided in Title 45 of the  
 663 O.C.G.A., or such other applicable laws as are or may hereafter be enacted.

664 (b) Removal of an officer pursuant to subsection (a) of this section shall be accomplished  
 665 by one of the following methods:

666 (1) Following a hearing at which an impartial panel shall render a decision. In the event  
 667 an elected officer is sought to be removed by the action of the city council, such officer  
 668 shall be entitled to a written notice specifying the ground or grounds for removal and to  
 669 a public hearing which shall be held not less than ten days after the service of such  
 670 written notice. The city council shall provide by ordinance for the manner in which such  
 671 hearings shall be held. Any elected officer sought to be removed from office as herein  
 672 provided shall have the right of appeal from the decision of the city council to the  
 673 Superior Court of Taylor County. Such appeal shall be governed by the same rules as  
 674 govern appeals to the superior court from the probate court; or

675 (2) By an order of the Superior Court of Taylor County following a hearing on a  
 676 complaint seeking such removal brought by any resident of the City of Reynolds.

677

**ARTICLE VI**

678

**FINANCE**

679

**SECTION 6.10.**

680

## Property tax.

681 The city council may assess, levy, and collect an ad valorem tax on all real and personal  
 682 property within the corporate limits of the city that is subject to such taxation by the state and  
 683 county. This tax is for the purpose of raising revenues to defray the costs of operating the  
 684 city government, of providing governmental services, for the repayment of principal and  
 685 interest on general obligations, and for any other public purpose as determined by the city  
 686 council in its discretion.

687

**SECTION 6.11.**

688

## Millage rate; due dates; payment methods.

689 The city council, by resolution, shall establish a millage rate for the city property tax, a due  
 690 date, and the time period within which these taxes must be paid. The city council, by said

691 resolution, may also provide for the payment of these taxes by two installments or in one  
692 lump sum, as well as authorize the voluntary payment of taxes prior to the time when due.

693 **SECTION 6.12.**

694 Occupation and business taxes.

695 The city council by ordinance shall have the power to levy such corporation or business taxes  
696 as are not denied by law. The city council may classify businesses, occupations, or  
697 professions for the purpose of such taxation in any way which may be lawful and may  
698 compel the payment of such taxes as provided in Section 6.18 of this charter.

699 **SECTION 6.13.**

700 Regulatory fees; permits.

701 The city council by ordinance shall have the power to require businesses or practitioners  
702 doing business within this city to obtain a permit for such activity from the city and pay a  
703 reasonable regulatory fee for such permit as provided by general law. Such fees shall reflect  
704 the total cost to the city of regulating the activity, and if unpaid, shall be collected as  
705 provided in Section 6.18 of this charter.

706 **SECTION 6.14.**

707 Franchises.

708 (a) The city council shall have the power to grant franchises for the use of this city's streets  
709 and alleys for the purposes of railroads, street railways, telephone companies, electric  
710 companies, electric membership corporations, cable television and other telecommunications  
711 companies, gas companies, transportation companies, and other similar organizations. The  
712 city council shall determine the duration, terms, whether the same shall be exclusive or  
713 nonexclusive, and the consideration for such franchises; provided, however, that no franchise  
714 shall be granted for a period in excess of 35 years and no franchise shall be granted unless  
715 the city receives just and adequate compensation therefor. The city council shall provide for  
716 the registration of all franchises with the city clerk in a registration book kept by the clerk.  
717 The city council may provide by ordinance for the registration within a reasonable time of  
718 all franchises previously granted.

719 (b) If no franchise agreement is in effect, the city council shall have the authority to impose  
720 a tax on gross receipts for the use of this city's streets and alleys for the purposes of railroads,  
721 street railways, telephone companies, electric companies, electric membership corporations,

722 cable television and other telecommunications companies, gas companies, transportation  
723 companies, and other similar organizations.

724 **SECTION 6.15.**

725 Service charges.

726 The city council by ordinance shall have the power to assess and collect fees, charges,  
727 assessments, and tolls for sewers, sanitary and health services, or any other services provided  
728 or made available within and without the corporate limits of the city. If unpaid, such charges  
729 shall be collected as provided in Section 6.18 of this charter.

730 **SECTION 6.16.**

731 Special assessments.

732 The city council by ordinance shall have the power to assess and collect the cost of  
733 constructing, reconstructing, widening, or improving any public way, street, sidewalk,  
734 curbing, gutters, sewers, or other utility mains and appurtenances from the abutting property  
735 owners. If unpaid, such charges shall be collected as provided in Section 6.18 of this charter.

736 **SECTION 6.17.**

737 Construction; other taxes and fees.

738 This city shall be empowered to levy any other tax or fee allowed now or hereafter by law,  
739 and the specific mention of any right, power, or authority in this article shall not be construed  
740 as limiting in any way the general powers of this city to govern its local affairs.

741 **SECTION 6.18.**

742 Collection of delinquent taxes and fees.

743 The city council, by ordinance, may provide generally for the collection of delinquent taxes,  
744 fees, or other revenue due the city under Sections 6.10 through 6.17 of this charter by  
745 whatever reasonable means as are not precluded by law. This shall include providing for the  
746 dates when the taxes or fees are due; late penalties or interest; issuance and execution of  
747 fi.fas.; creation and priority of liens; making delinquent taxes and fees personal debts of the  
748 persons required to pay the taxes or fees imposed; revoking city permits for failure to pay any  
749 city taxes or fees; and providing for the assignment or transfer of tax executions.



750 **SECTION 6.19.**

751 General obligation bonds.

752 The city council shall have the power to issue bonds for the purpose of raising revenue to  
 753 carry out any project, program, or venture authorized under this charter or the laws of the  
 754 state. Such bonding authority shall be exercised in accordance with the laws governing bond  
 755 issuance by municipalities in effect at the time said issue is undertaken.

756 **SECTION 6.20.**

757 Revenue bonds.

758 Revenue bonds may be issued by the city council as state law now or hereafter provides.  
 759 Such bonds are to be paid out of any revenue produced by the project, program, or venture  
 760 for which they were issued.

761 **SECTION 6.21.**

762 Short-term loans.

763 The city may obtain short-term loans and must repay such loans not later than December 31  
 764 of each year, unless otherwise provided by law.

765 **SECTION 6.22.**

766 Lease-purchase contracts.

767 The city may enter into multi-year lease, purchase or lease-purchase contracts for the  
 768 acquisition of goods, materials, real and personal property, services, and supplies provided  
 769 the contract terminates without further obligation on the part of the municipality at the close  
 770 of the calendar year in which it was executed and at the close of each succeeding calendar  
 771 year for which it may be renewed. Contracts must be executed in accordance with the  
 772 requirements of Code Section 36-60-13 of the O.C.G.A., or such other applicable laws as are  
 773 or may hereafter be enacted.

774 **SECTION 6.23.**

775 Fiscal year.

776 The city council shall set the fiscal year by ordinance. This fiscal year shall constitute the  
 777 budget year and the year for financial accounting and reporting of each and every office,

778 department, agency, and activity of the city government unless otherwise provided by state  
779 or federal law.

780 **SECTION 6.24.**

781 Preparation of budgets.

782 The city council shall provide an ordinance on the procedures and requirements for the  
783 preparation and execution of an annual operating budget, a capital improvement plan, and  
784 a capital budget, including requirements as to the scope, content, and form of such budgets  
785 and plans.

786 **SECTION 6.25.**

787 Submission of operating budget to city council.

788 On or before a date fixed by the city council but not later than 30 days prior to the beginning  
789 of each fiscal year, the clerk in direct coordination with the mayor and city council shall  
790 submit to the city council a proposed operating budget for the ensuing fiscal year. The  
791 budget shall be accompanied by a message from the city clerk containing a statement of the  
792 general fiscal policies of the city, the important features of the budget, explanations of major  
793 changes recommended for the next fiscal year, a general summary of the budget, and such  
794 other pertinent comments and information. The operating budget and the capital budget  
795 hereinafter provided for, the budget message, and all supporting documents shall be filed in  
796 the office of the city clerk and shall be open to public inspection.

797 **SECTION 6.26.**

798 Action by city council on budget.

799 (a) The city council may amend the operating budget proposed by the city clerk; except that  
800 the budget as finally amended and adopted must provide for all expenditures required by  
801 state law or by other provisions of this charter and for all debt service requirements for the  
802 ensuing fiscal year, and the total appropriations from any fund shall not exceed the estimated  
803 fund balance, reserves, and revenues.

804 (b) The city council by ordinance shall adopt the final operating budget for the ensuing fiscal  
805 year not later than the 30th day prior to the beginning of each fiscal year. If the city council  
806 fails to adopt the budget by this date, the amounts appropriated for operation for the current  
807 fiscal year shall be deemed adopted by the ensuing fiscal year on a month-to-month basis,  
808 with all items prorated accordingly until such time as the city council adopts a budget for the

809 ensuing fiscal year. Adoption of the budget shall take the form of an appropriations  
810 ordinance setting out the estimated revenues in detail by sources and making appropriations  
811 according to fund and by organizational unit, purpose, or activity as set out in the budget  
812 preparation ordinance adopted pursuant to Section 6.24 of this charter.

813 (c) The amount set out in the adopted operating budget for each organizational unit shall  
814 constitute the annual appropriation for such, and no expenditure shall be made or  
815 encumbrance created in excess of the otherwise unencumbered balance of the appropriations  
816 or allotment thereof, to which it is chargeable.

817 **SECTION 6.27.**

818 Tax levies.

819 The city council shall levy by ordinance such taxes as are necessary. The taxes and tax rates  
820 set by such ordinances shall be such that reasonable estimates of revenues from such levy  
821 shall at least be sufficient, together with other anticipated revenues, fund balances, and  
822 applicable reserves, to equal the total amount appropriated for each of the several funds set  
823 forth in the annual operating budget for defraying the expenses of the general government  
824 of this city.

825 **SECTION 6.28.**

826 Changes in appropriations.

827 The city council by ordinance may make changes in the appropriations contained in the  
828 current operating budget, at any regular meeting, special or emergency meeting called for  
829 such purpose, but any additional appropriations may be made only from an existing  
830 unexpended surplus.

831 **SECTION 6.29.**

832 Capital budget.

833 (a) On or before the date fixed by the city council but no later than ten days prior to the  
834 beginning of each fiscal year, the city clerk in coordination with the mayor and city council  
835 shall submit to the city council a proposed capital improvements plan with a recommended  
836 capital budget containing the means of financing the improvements proposed for the ensuing  
837 fiscal year. The city council shall have power to accept, with or without amendments, or  
838 reject the proposed plan and proposed budget. The city council shall not authorize an  
839 expenditure for the construction of any building, structure, work, or improvement, unless the

840 appropriations for such project are included in the capital budget, except to meet a public  
841 emergency as provided in Section 2.24 of this charter.

842 (b) The city council shall adopt by resolution the final capital budget for the ensuing fiscal  
843 year not later than July 1 of each year. No appropriations provided for in a prior capital  
844 budget shall lapse until the purpose for which the appropriation was made shall have been  
845 accomplished or abandoned; provided, however, that the mayor and city council may submit  
846 amendments to the capital budget at any time during the fiscal year, accompanied by  
847 recommendations. Any such amendments to the capital budget shall become effective only  
848 upon adoption by ordinance.

849 **SECTION 6.30.**

850 Independent audit.

851 There shall be an annual independent audit of all city accounts, funds, and financial  
852 transactions by a certified public accountant selected by the city council. The audit shall be  
853 conducted according to generally accepted auditing principles. Any audit of any funds by  
854 the state or federal governments may be accepted as satisfying the requirements of this  
855 charter. Copies of annual audit reports shall be available at printing costs to the public.

856 **SECTION 6.31.**

857 Contracting procedures.

858 No contract with the city shall be binding on the city unless:

859 (1) It is in writing;

860 (2) It is drawn by or submitted to and reviewed by the city attorney, and as a matter of  
861 course, is signed by the city attorney to indicate such drafting or review; and

862 (3) It is made or authorized by the city council and such approval is entered in the city  
863 council journal of proceedings pursuant to Section 2.20 of this charter.

864 **SECTION 6.32.**

865 Centralized purchasing.

866 The city council shall by ordinance prescribe procedures for a system of centralized  
867 purchasing for the city.

868

**SECTION 6.33.**

869

## Sale and lease of city property.

870 (a) The city council may sell and convey, or lease any real or personal property owned or  
871 held by the city for governmental or other purposes as now or hereafter provided by law.

872 (b) The city council may quitclaim any rights it may have in property not needed for public  
873 purposes upon report by the mayor and adoption of a resolution, both finding that the  
874 property is not needed for public or other purposes and that the interest of the city has not  
875 readily ascertainable monetary value.

876 (c) Whenever a small parcel or tract of land is cut off or separated from a larger tract or  
877 boundary of land owned by the city in opening, extending, or widening any street, avenue,  
878 alley, or public place of the city, the city council may authorize the mayor to sell and convey  
879 said cut-off or separated parcel or tract of land to an abutting or adjoining property owner or  
880 owners where such sale and conveyance facilitates the enjoyment of the highest and best use  
881 of the abutting owner's property. Included in the sales contract shall be a provision for the  
882 rights of way of said street, avenue, alley, or public place. Each abutting property owner  
883 shall be notified of the availability of the property and given the opportunity to purchase said  
884 property under such terms and conditions as set out by ordinance. All deeds and  
885 conveyances heretofore and hereafter so executed and delivered shall convey all title and  
886 interest the city has in such property, notwithstanding the fact that no public sale after  
887 advertisement was or is hereafter made.

888

**ARTICLE VII**

889

**GENERAL PROVISIONS**

890

**SECTION 7.10.**

891

## Bonds for officials.

892 The officers and employees of this city, both elected and appointed, shall execute such surety  
893 or fidelity bonds in such amounts and upon such terms and conditions as the city council  
894 shall from time to time require by ordinance or as may be provided by law.

895

**SECTION 7.11.**

896

## Prior ordinances.

897 All ordinances, resolutions, rules, and regulations now in force in the city not inconsistent  
898 with this charter are hereby declared valid and of full effect and force until amended or  
899 repealed by the city council.

900 **SECTION 7.12.**

901 Existing personnel and officers.

902 Except as specifically provided otherwise by this charter, all personnel and officers of the  
 903 city and their rights, privileges, and powers shall continue beyond the time this charter takes  
 904 effect.

905 **SECTION 7.13.**

906 Pending matters.

907 Except as specifically provided otherwise by this charter, all rights, claims, actions, orders,  
 908 contracts, and legal or administrative proceedings shall continue and any such ongoing work  
 909 or cases shall be completed by such city agencies personnel or offices as may be provided  
 910 by the city council.

911 **SECTION 7.14.**

912 Construction.

913 (a) Section captions in this charter are informative only and are not to be considered as part  
 914 thereof.

915 (b) The word "shall" is mandatory, and the word "may" is permissive.

916 (c) The singular shall include the plural, the masculine shall include the feminine, and vice  
 917 versa.

918 **SECTION 7.15.**

919 Severability.

920 If any article, section, subsection, paragraph, sentence, or part thereof of this charter shall be  
 921 held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect  
 922 or impair other parts of this charter unless it clearly appears that such other parts are wholly  
 923 and necessarily dependent upon the part held to be invalid or unconstitutional, it being the  
 924 legislative intent in enacting this charter that each article, section, subsection, paragraph,  
 925 sentence, or part thereof be enacted separately and independent of each other.

926 **SECTION 7.16.**

927 Specific repealer.

928 An Act to provide a new charter for the City of Reynolds, approved August 16, 1915 (Ga.

929 L. 1915, p. 786), as amended, is hereby repealed.

930 **SECTION 7.17.**

931 General repealer.

932 All laws and parts of laws in conflict with this Act are repealed.