

The Senate Committee on Special Judiciary offered the following substitute to HB 1004:

A BILL TO BE ENTITLED  
AN ACT

1 To amend Titles 15 and 44 of the Official Code of Georgia Annotated, relating to courts and  
2 property, respectively, so as to provide requirements and certifications for maps, plats, and  
3 plans to be filed for record; to provide for filing of electronic images of maps, plats, and  
4 plans; to provide for electronic processing by clerks of superior court; to provide a criminal  
5 penalty; to provide for public computer terminal access to electronic filing portal; to provide  
6 for rules and regulations; to change certain provisions relating to the indexing of maps or  
7 plots; to provide for recordation of real estate instruments; to provide for incorporation by  
8 reference to instruments recorded in the office of the clerk of superior court; to provide for  
9 recordation of plats in land registration proceedings; to provide for methods of filing  
10 condominium instruments with the clerk of superior court; to provide for delivery of plats  
11 to the clerk of superior court; to change certain provisions relating to recordation and  
12 notations of plats; to provide an effective date; to provide for related matters; to repeal  
13 conflicting laws; and for other purposes.

14 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

**SECTION 1.**

15 Title 15 of the Official Code of Georgia Annotated, relating to courts, is amended by revising  
16 Code Section 15-6-67, relating to recordation of maps and plats and specifications, as  
17 follows:  
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19 "15-6-67.

20 (a) The clerk of superior court shall file and record ~~in his or her office maps, or plats, and~~  
21 subdivision plats, and condominium plats, condominium site plans, condominium plot  
22 plans, and condominium floor plans presented in accordance with Code Section 44-3-83  
23 relating to real estate in the county when submitted for filing as provided in this Code  
24 section and accompanied with any required filing fees or costs.

25 (b) ~~Maps or plats~~ Each map, plat, or plan referred to in subsection (a) of this Code section  
26 to be filed and recorded in the office of clerk of superior court shall be prepared in

27 ~~accordance with the minimum standards and specifications adopted in the rules and~~  
 28 ~~regulations of the State Board of Registration for Professional Engineers and Land~~  
 29 ~~Surveyors in conformance with the following requirements:~~

30 (1) **Material Caption.** Each map, plat, or plan page image shall have a caption which  
 31 shall provide the following information:

32 (A) ~~Any such maps or plats shall be a good legible copy or commercial print~~  
 33 ~~reproduced from an original. The county where the property lies;~~

34 (B) ~~The clerk shall enter manually or electronically the filing date, plat book number,~~  
 35 ~~and page number on the plats and shall cause the same information to be entered~~  
 36 ~~electronically on the digital copy presented for filing and shall return an original~~  
 37 ~~physical copy of the plat with the filing information on it to the land surveyor or the~~  
 38 ~~person filing the same for record. The clerk shall permanently retain the original~~  
 39 ~~physical and digital copy of the plat. Both the filing information and plat shall serve~~  
 40 ~~as evidence of the original drawing. The physical copy, the digital copy, or both may~~  
 41 ~~be displayed to the public in compliance with Code Section 15-6-68 Any city, town,~~  
 42 ~~municipality, or village wherein the property lies;~~

43 (C) The names of all owners of the property;

44 (D) If such plat is a subdivision plat, condominium plat, condominium site plan,  
 45 condominium plot plan, or condominium floor plan;

46 (E) The name of any subdivision if for a named subdivision clearly identified as such;

47 (F) The name of any condominium if for a condominium plat, condominium site plan,  
 48 condominium plot plan, or condominium floor plan;

49 (G) The applicable units, pods, blocks, lots, or other subdesignations of any named  
 50 subdivision or condominium;

51 (H) The name or names of the developer or developers of any named subdivision or  
 52 condominium;

53 (I) All applicable land districts and land lots reflected on such map, plat, or plan;

54 (J) The date of preparation or revision date;

55 (K) The name, address, telephone number, and license or registration number of the  
 56 land surveyor; and

57 (L) If the map, plat, or plan has multiple pages, the page number for each applicable  
 58 page;

59 (2) **Surveyor certification box.** Each map, plat, or plan shall provide a box which  
 60 contains the following language and the applicable certifications of the registered land  
 61 surveyor required pursuant to subsection (c) of this Code section:

SURVEYOR CERTIFICATIONS

As required by subsection (c) of O.C.G.A. Section 15-6-67, the Registered Land Surveyor hereby certifies that this map, plat, or plan has been approved for filing in writing by any and all applicable municipal, county, or municipal-county planning commissions or municipal or county governing authorities or that such governmental bodies have affirmed in writing that approval is not required.

The following governmental bodies have approved this map, plat, or plan for filing:

\_\_\_\_\_ Name and date (mm/dd/yyyy)

\_\_\_\_\_ Name and date (mm/dd/yyyy)

The following governmental bodies have affirmed that approval is not required:

\_\_\_\_\_ Name and date (mm/dd/yyyy)

\_\_\_\_\_ Name and date (mm/dd/yyyy)

Such approvals or affirmations should be confirmed with the appropriate governmental bodies by any purchaser as to intended use of any parcel.

The Registered Land Surveyor further certifies that this map, plat, or plan complies with the minimum standards and specifications of the State Board of Registration for Professional Engineers and Land Surveyors and the Georgia Superior Court Clerks' Cooperative Authority.

\_\_\_\_\_  
Facsimile Signature

~~(2)(3) **Filing information box.** Each image of a map, plat, or plan shall provide a box of not less than three inches square, if at full size, in the upper left-hand corner which shall be reserved for the clerk to append filing information; and **Caption.** Maps or plats shall have a title or name which shall be contained in the caption, and the caption shall also provide the following information:~~

~~(A) The county, city, town, or village, land district and land lot, and subdivision, if the property lies within a particular subdivision;~~

~~(B) The date of plat preparation and the date of the field survey;~~

~~(C) The scale, stated and shown graphically;~~

~~(D) The name, address, telephone number, and registration number of the land surveyor or the statement that he or she is the county surveyor and is not required by law to be a registered surveyor; and~~

~~(E) All reproductions of original maps or plats shall bear the original signature, in a contrasting color of ink, of the registrant placed across the registration seal in order to be a valid or recordable map or plat. The provisions of this subparagraph shall apply to all maps or plats that are sealed by a land surveyor which depict and describe real~~

98 ~~property boundaries. Maps and plats which do not meet the requirements of this~~  
 99 ~~subparagraph shall not be sealed nor recorded;~~

100 ~~(3) **Size.** Maps or plats shall not be less than 8 1/2 inches by 11 inches and not larger~~  
 101 ~~than 24 inches by 36 inches, provided that the clerk shall be authorized to file maps or~~  
 102 ~~plats in compliance with this subparagraph. When an original map or plat is submitted~~  
 103 ~~to the clerk for filing and recordation, the clerk shall be authorized to accept the plat for~~  
 104 ~~recordation only upon receiving a minimum of two properly signed reproductions of the~~  
 105 ~~original physical plat and a digital copy that has been created at full scale, properly signed~~  
 106 ~~and in an electronic format acceptable by the Georgia Superior Court Clerks' Cooperative~~  
 107 ~~Authority. The digital copy shall be submitted via media approved by the clerk.~~

108 ~~(c) If the plat meets the requirements of subsections (b) and (d) of this Code section, it~~  
 109 ~~shall be the duty of the clerk of superior court to file and record such plat and digital image~~  
 110 ~~of such plat.~~

111 (4) **Format.** All images of maps, plats, or plans submitted for filing shall:

112 (A) Comply with the minimum standards and specifications adopted in the rules and  
 113 regulations of the State Board of Registration for Professional Engineers and Land  
 114 Surveyors; and

115 (B) Be an electronic image of a single page certified and presented to the clerk  
 116 electronically in conformance with all specifications set forth in any rules and  
 117 regulations promulgated by the Georgia Superior Court Clerks' Cooperative Authority.

118 ~~(d)(c)(1)~~ Whenever the municipal planning commission, the county planning  
 119 commission, the municipal-county planning commission, or, if no such planning  
 120 commission exists, the appropriate municipal or county governing authority prepares and  
 121 adopts subdivision regulations, and upon receiving approval thereon by the appropriate  
 122 governing authority, then no map, plat, or plan of subdivision of land within the  
 123 municipality or the county shall be filed or recorded in the office of clerk of superior  
 124 court of a county ~~without~~;

125 (A) Without the approval ~~thereon~~ of the municipal ~~or~~ planning commission, county  
 126 planning commission, municipal-county planning commission, or appropriate  
 127 municipal or county governing authority; and

128 (B) Unless the registered land surveyor who prepares any such map, plat, or plan for  
 129 filing certifies thereon that such map, plat, or plan has been approved for filing by all  
 130 applicable governmental bodies. Such certification shall specifically state by name the  
 131 governmental bodies that approved the filings and the dates such actions were taken.  
 132 ~~without such approval having been entered in writing on the plat by the secretary or~~  
 133 ~~other designated person of the municipal or county planning commission or governing~~  
 134 ~~authority. The clerk of superior court shall not file or record a plat of subdivision which~~

135 ~~does not have the approval of the municipal or county planning commission or~~  
 136 ~~governing authority as required by this subsection.~~

137 (2) Notwithstanding any other provision of this subsection to the contrary, no approval  
 138 of the municipal or ~~planning commission,~~ county planning commission,  
 139 municipal-county planning commission, or, if no such planning commission exists, the  
 140 appropriate municipal or county governing authority shall be required if no new streets  
 141 or roads are created or no new utility improvements are required or no new sanitary sewer  
 142 or approval of a septic tank is required. Any map, plat, or plan of survey containing  
 143 thereon a certification from a licensed registered land surveyor that the provisions relative  
 144 to this subsection do not require approval of the municipal, county, or municipal-county  
 145 or county planning commission or appropriate municipal or county governing authority  
 146 has affirmed in writing that approval is not required shall entitle said map, plat, or plan  
 147 to record. Any licensed surveyor who fraudulently certifies that a plat of survey does not  
 148 require the approval specified in this subsection shall be guilty of a misdemeanor be  
 149 recorded, provided that such certification includes the name of the governmental bodies  
 150 that affirmed that such approval is not necessary and the dates of such actions.

151 (d) Any land surveyor who fraudulently makes any certification required under this Code  
 152 section shall, upon conviction thereof, be guilty of a misdemeanor.

153 (e) The clerk of superior court shall make available a public computer terminal  
 154 which provides a filer access to the Georgia Superior Court Clerks' Cooperative Authority's  
 155 electronic filing portal.

156 (f) The Georgia Superior Court Clerks' Cooperative Authority shall have the power and  
 157 authority to promulgate such rules and regulations deemed necessary or convenient for  
 158 implementation of the provisions of this Code section.

159 (g) The clerk of superior court shall be held harmless for the filing of any map, plat, or  
 160 plan that fails to meet any requirement of this Code section."

161 **SECTION 2.**

162 Said title is further amended by revising Code Section 15-6-68, relating to public access to  
 163 maps and plats, as follows:

164 "(a) The clerk of each superior court shall provide books, binders, or any other alternative  
 165 system, either manual or electronic, for providing public access to maps, ~~and plats, and~~  
 166 plans. ~~For all electronic images of plats submitted to the clerk on or after July 1, 2012, the~~  
 167 ~~clerk shall provide necessary equipment for printing either an entire full-size copy of each~~  
 168 ~~recorded plat or copies of sections of each entire recorded plat, printed in full scale.~~

169 (b) The clerk of superior court shall provide an electronic, computer-based indexing  
 170 system in which shall be indexed all maps, subdivision plats, condominium plats, and other

171 plats, condominium site plans, condominium plot plans, and condominium floor plans or  
 172 plats under the caption or name of the subdivision, if any, under the name of the owner or  
 173 owners of the property mapped or platted, and also under the land lot number and district  
 174 number if the land lies in that portion of the state which has been surveyed into land lots  
 175 and districts.

176 (c) In counties of this state that are divided into land lots, the clerk of superior court shall  
 177 provide an electronic, computer-based system for maintaining and searching a record for  
 178 each land lot and land district by listing all surveys made for each lot and where they are  
 179 recorded.

180 (d) The clerk shall electronically note the ~~date and time of the filing of a plat for record on~~  
 181 ~~the face of the plat~~ filing date, book, and page numbers on the image and shall  
 182 electronically transmit a copy of the map, plat, or plan with such filing information to the  
 183 email address of the person filing the same for record."

### 184 SECTION 3.

185 Title 44 of the Official Code of Georgia Annotated, relating to property, is amended by  
 186 revising paragraph (4) of subsection (b) of Code Section 44-2-2, relating to duty of clerk to  
 187 record certain transaction affecting real estate and personal property, priority or recorded  
 188 instruments, and effect of recording on rights between parties to instruments, as follows:

189 "(4) When indexing maps or plats relating to real estate in the county, the clerk of  
 190 superior court shall index the names or titles provided in the caption of the plat, ~~as~~  
 191 ~~required by paragraph (2) of subsection (b) of Code Section 15-6-67, as both the grantor~~  
 192 ~~and grantee."~~

### 193 SECTION 4.

194 Said title is further amended by revising Code Section 44-2-25, relating to recording  
 195 techniques and photostatic copies of plats, as follows:

196 "44-2-25.

197 All decrees, deeds, mortgages, or other instruments affecting the title to land shall be  
 198 recorded by the clerk of the superior court ~~by the use of printing, typewriting, handwriting~~  
 199 ~~in ink, photostating, or photographing, which record shall be clear, legible, and permanent.~~  
 200 ~~The record may be made by any one or more of such methods~~ in such a manner so as to  
 201 provide a permanent record of such instruments. It shall be lawful to make a photostatic  
 202 copy or copies of any plats, blueprints, or other copies of plats that are already of record  
 203 in the clerk's office. These copies ~~or photostatic copies thereof~~ shall serve all purposes and  
 204 shall be as authentic as the originals."

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**SECTION 5.**

Said title is further amended by revising Code Section 44-2-26, relating to recording of plat or copy of plat, when and where authorized, and duty of clerk, as follows:

"44-2-26.

The owner of real property or of any interest therein or any holder of a lien thereon may ~~have file~~ a plat of the property ~~or a blueprint, tracing, digital copy, or other copy of a plat of the property recorded and indexed~~ in the office of the clerk of ~~the~~ superior court of the county in which the property or any part thereof is located. It shall be the duty of the clerk to record and index any plat ~~or any blueprint, tracing, digital copy, or other copy of the plat~~ that conforms with Code Section 15-6-67."

**SECTION 6.**

Said title is further amended by revising Code Section 44-2-27, relating to recording of plat or copy of plat and when deemed recorded, as follows:

"44-2-27.

When any plat ~~or any blueprint, tracing, photostatic copy, or other copy of the plat is securely pasted or fastened in the book provided by the clerk for that purpose, such pasting or fastening is filed by the clerk of superior court, such filing~~ shall be deemed a recording of the plat."

**SECTION 7.**

Said title is further amended by revising Code Section 44-2-28, relating to recording of plat or copy of plat and incorporation by reference, as follows:

"44-2-28.

When any deed, mortgage, or other instrument conveying an interest in or creating a lien on real property refers to the boundaries, metes, courses, or distances of the real estate delineated or shown on any plat of the property or on any blueprint, tracing, photostatic or digital copy, or other copy of the plat which has been recorded as authorized in Code Section 44-2-26 and when the deed, mortgage, or other instrument states the office, book, and page of recordation of the plat or of the blueprint, tracing, photostatic or digital copy, or other copy of the plat, the reference shall be equivalent to setting forth in the deed, mortgage, or other instrument the boundaries, metes, courses, or distances of the real estate as may be delineated or shown on the plat or on the blueprint, tracing, photostatic or digital copy, or other copy thereof."

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**SECTION 8.**

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Said title is further amended by revising Code Section 44-2-237, relating to recordation and notation of plat, attaching certified copy to certificate, and fee, as follows:

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"44-2-237.

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Whenever a plat of the premises which is too large or too intricate for easy transcription on the register of decrees of title or on the certificate of title is a part of the description of the lands or is used to aid description, it shall not be necessary for the clerk to copy such plat on the register of decrees of title or on the certificate of title. In lieu of copying such plat, the clerk shall record it ~~in one of the public record books in his office~~ and shall note ~~its existence together with~~ a reference to the book and page where recorded. ~~If the holder of the owner's certificate desires a copy of the plat to be attached as a part of his owner's certificate, the clerk shall make a certified copy and attach it upon payment of the fee provided for in paragraph (2) of subsection (f) of Code Section 15-6-77."~~

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**SECTION 9.**

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Said title is further amended by revising Code Section 44-3-74, relating to recording condominium instruments, plats, plans, and encumbrances and record books, as follows:

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"44-3-74.

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(a) The declaration and any amendments thereto shall be entitled to recordation if executed in the manner required for recording deeds to real property. All condominium instruments and any amendments and certifications thereto shall set forth the name of the condominium; the name of the county or counties in which the condominium is located; and, except for the declaration itself, the deed book and page number where the first page of the declaration is recorded or the document number assigned to the declaration upon its recordation. All condominium instruments and all amendments and certifications thereto shall be recorded in every county where any portion of the condominium is located. The recordation shall not require the approval of any county or municipal authority or official except as to the manner of execution prescribed by this Code section.

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(b) ~~In addition to the records and indexes required to be maintained by the~~ The clerk of the superior court, ~~such clerk shall continue to maintain one or more separate plat books, entitled 'Condominium Plat Book,' in which shall be recorded all plats required to be filed pursuant to this article. In addition to such plats, there shall also be entitled to be recorded in such plat books other plats, including site plans and plot plans, prepared by a registered land surveyor and affecting any condominium; but the same shall not constitute the recording of a plat pursuant to Code Section 44-3-83 unless they comply with all requirements thereof. The record of the declaration and of any amendment thereto shall contain a reference to the plat book and page number of the plat or plats recorded in~~

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273 ~~connection therewith~~ any legacy condominium plats books, condominium site plan books,  
 274 condominium plot plan books, or condominium floor plan books that currently exist either  
 275 in their current form or in electronic format.

276 ~~(c) The plans required to be recorded pursuant to Code Section 44-3-83 shall be kept by~~  
 277 ~~the clerk of the superior court in a separate file for each condominium and shall be indexed~~  
 278 ~~in the same manner as a conveyance entitled to record, numbered serially in the order of~~  
 279 ~~receipt, each designated 'Condominium Plans,' with the name of the condominium, and~~  
 280 ~~each containing a reference to the deed book and page number where the first page of the~~  
 281 ~~declaration is recorded or the document number assigned to the declaration upon its~~  
 282 ~~recordation. The record of the declaration and of any amendment thereto shall contain a~~  
 283 ~~reference to the file number of the plans recorded in connection therewith.~~

284 ~~(d)~~(c) All deeds, mortgages, liens, leases, and encumbrances of any kind affecting any  
 285 condominium unit or duplicate originals thereof or copies thereof certified by the clerk of  
 286 the superior court in whose office the same are first recorded shall be recorded in all  
 287 counties in which any part of the submitted property is located."

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#### SECTION 10.

289 Said title is further amended by revising Code Section 44-13-13, relating to appointment of  
 290 appraisers upon filing of objections, examination and valuation of property, alterations in plat  
 291 and schedule, approval and recordation, and appeal, as follows:

292 "44-13-13.

293 Upon an objection being made as provided for in Code Section 44-13-12, unless the  
 294 applicant shall so alter the schedule or plat or both as to remove the objections, the judge  
 295 of the probate court shall appoint three disinterested appraisers to examine the property  
 296 concerning which the objections are made and to value the same. On the appraisers' return  
 297 under oath, if either the schedule or the plat shall be found to be too large, such alterations  
 298 shall be made in the schedule and in the plat as the judge may deem proper to bring them  
 299 within the limits of the value allowed by this article. Thereafter, the judge shall approve the  
 300 schedule and the plat as required by Code Section 44-13-11 and shall ~~hand~~ cause the same  
 301 to be delivered to the clerk of the superior court of his or her county who shall record the  
 302 schedule and plat as required by Code Section 44-13-11. Either party dissatisfied with the  
 303 judgment shall have the right to appeal under the same rules, regulations, and restrictions  
 304 as are provided by law in cases of appeals from the probate court."

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#### SECTION 11.

306 This Act shall become effective on January 1, 2017.

307 **SECTION 12.**  
308 All laws and parts of laws in conflict with this Act are repealed.