

## Senate Resolution 5

By: Senators Rogers of the 21st, Williams of the 19th and Cowsert of the 46th

## A RESOLUTION

1 Relative to officials, employees, and committees in the Senate; and for other purposes.

2 BE IT RESOLVED BY THE SENATE that the following provisions shall be in effect during  
3 the 2011 regular session and thereafter until otherwise provided for by resolution of the  
4 Senate:

5 **PART I**

6 **SECTION 1-1.**

7 (a) Subject to the availability of funds appropriated or otherwise available for the Senate, the  
8 Senate Committee on Administrative Affairs, chaired by the President Pro Tempore, is  
9 authorized to employ on behalf of the Senate: a postmaster or postmistress, assistant  
10 doorkeepers, a director of pages, pages, aides, secretaries, clerks, court reporters, consultants,  
11 and other necessary personnel; and the Senate Committee on Administrative Affairs is  
12 authorized to provide for a Senate Research Office, a Senate Budget and Evaluation Office,  
13 and a Senate Press Office, including a Senate Photographer, and to employ personnel for said  
14 offices. The numbers and compensation of personnel so employed pursuant to this section  
15 shall be fixed by the Senate Committee on Administrative Affairs within the limitations of  
16 funds appropriated or otherwise available for the operation of the Senate. Personnel  
17 employed pursuant to this section may be employed on a permanent or temporary basis and  
18 on a part-time or full-time basis, as may be determined by the Senate Committee on  
19 Administrative Affairs. The assignment and duties of personnel employed pursuant to this  
20 section shall be as determined by the Senate Committee on Administrative Affairs; and any  
21 such personnel may be assigned to Senate officers, committees, and committee officers as  
22 deemed appropriate by the Senate Committee on Administrative Affairs. The Senate  
23 Committee on Administrative Affairs is authorized to purchase stationery and postage for use  
24 by Senators in the conduct of Senate business.

25 (b) By agreement with the appropriate officer or officers of the House of Representatives,  
26 the President of the Senate may authorize the establishment and employment of staff for  
27 newly created joint offices of the General Assembly.

28 **SECTION 1-2.**

29 The Senate Committee on Administrative Affairs is also authorized to secure the services of  
30 chaplains and interns and provide expense reimbursement allowances for them within the  
31 limitations of funds appropriated or otherwise available.

32 **SECTION 1-3.**

33 The Sergeant-at-Arms of the Senate, who is elected by the Senate, shall be compensated in  
34 an amount to be fixed by the Senate Committee on Administrative Affairs.

35 **PART II**

36 **SECTION 2-1.**

37 Subject to the availability of funds appropriated or otherwise available for the Secretary of  
38 the Senate's Office, the Secretary of the Senate is authorized to employ for the Secretary's  
39 office: an assistant secretary, reading clerks, bill clerks, enrolling and engrossing clerks,  
40 calendar clerks, journal clerks, administrative assistants, secretaries, copy readers, typists,  
41 Multilith operators, Xerox operators, collator operators, clerical assistants, terminal  
42 operators, document distributors, personnel to distribute bills and other materials for  
43 members, and other necessary personnel. The numbers and compensation of personnel  
44 employed pursuant to this section shall be fixed by the Secretary within the limitations of  
45 funds appropriated or otherwise available for the operation of the Secretary of the Senate's  
46 Office. Personnel employed pursuant to this section may be employed on a permanent or  
47 temporary basis and on a part-time or full-time basis, as may be determined by the Secretary.  
48 The assignment and duties of personnel employed pursuant to this section shall be as  
49 determined by the Secretary.

50 **SECTION 2-2.**

51 Pursuant to the provisions of Code Section 28-3-23 of the Official Code of Georgia  
52 Annotated, the annual salary of the Secretary of the Senate shall be in the same amount as  
53 in effect immediately prior to the adoption of this resolution. In addition to that amount, the  
54 Secretary shall also receive the same percentage salary increase provided in the General  
55 Appropriations Act when granted to other employees of the legislative branch of state  
56 government.

**PART III****SECTION 3-1.**

59 Subject to the availability of funds appropriated or otherwise available for the operation of  
60 the President of the Senate's Office, the President of the Senate is authorized to employ in  
61 the President of the Senate's office: interns, aides, secretaries, consultants, and other  
62 necessary personnel. The numbers and compensation of personnel employed pursuant to this  
63 section shall be fixed by the President of the Senate within the limitations of funds  
64 appropriated or otherwise available for the operation of the President of the Senate's Office.  
65 Personnel employed pursuant to this section may be employed on a permanent or temporary  
66 basis and on a part-time or full-time basis. The duties of personnel employed pursuant to this  
67 section shall be as determined by the President of the Senate.

**PART IV****SECTION 4-1.**

70 During any day or period of time during which the General Assembly is not in session,  
71 including without limitation any day or period of adjournment during a regular or special  
72 session, each of the following officers shall be a committee of one for each day spent on  
73 official business: the President Pro Tempore, the Majority Leader, and the Minority Leader.  
74 For each such day spent on official business each of such officers shall receive the expense,  
75 mileage, and travel allowances authorized by law for members of interim legislative  
76 committees. Each such officer shall provide with his or her claim for such allowances for  
77 each such day a brief statement of the nature of the official business carried out on such day.  
78 These officers shall not be subject to Section 5-3 (limit on number of days).

**SECTION 4-2.**

79  
80 (a) During any day or period of time during which the General Assembly is not in session,  
81 including without limitation any day or period of adjournment during a regular or special  
82 session, each other member of the Senate is designated as a committee of one for the purpose  
83 of carrying out legislative duties only within the State of Georgia. Subject to any limits  
84 established pursuant to Section 5-3, for each such day of service, each member shall receive  
85 the expense, mileage, and travel allowances authorized by law for legislative members of  
86 interim legislative committees. Each such member shall provide with his or her claim for  
87 such allowances for each such day a brief statement of the nature of the legislative duties  
88 carried out on such day.

89 (b) In addition to the days provided for in subsection (a) of this section and without counting  
90 towards the limit specified in said subsection (a), each member of the Senate is designated  
91 as a committee of one for the purpose of carrying out legislative duties on any weekday  
92 which: (1) is a one-day recess or adjournment during a regular session; and (2) occurs after  
93 Monday and prior to Friday. For each such day of service, each member shall receive the  
94 expense and travel allowances (not including mileage which shall be covered by the weekly  
95 round trip) for legislative members of interim legislative committees. Each such member  
96 shall provide with his or her claim for such day a brief statement of the nature of the  
97 legislative duties carried out on such day.

98 **SECTION 4-3.**

99 Pursuant to the provisions of law, in addition to any other compensation they receive as  
100 members of the General Assembly, the President Pro Tempore, the Majority Leader, and the  
101 Minority Leader each shall receive an amount of \$2,400.00 per annum, as salary, to be paid  
102 in equal monthly or semimonthly installments; and each Administration Floor Leader shall  
103 receive an amount of \$1,200.00 per annum, as salary, to be paid in equal monthly or  
104 semimonthly installments.

105 **PART V**

106 **SECTION 5-1.**

107 During any period or day of adjournment during a regular or special session, the Senate  
108 Committee on Assignments is empowered to give authorization for standing committees of  
109 the Senate to remain at the Capitol during any such period of time for the purpose of  
110 considering and studying proposed legislation and other matters. Members of such  
111 committees as shall be designated by the Senate Committee on Assignments to remain at the  
112 Capitol shall receive the expense, mileage, and travel allowances authorized by law for  
113 members of interim committees.

114 **SECTION 5-2.**

115 The President of the Senate is authorized to appoint committees from the members of the  
116 Senate to serve as interim legislative study committees and for the purpose of performing  
117 such duties as the committee shall deem necessary. Such committees are authorized to serve  
118 during the interim and the members thereof shall receive the expense, mileage, and travel  
119 allowances authorized by law for legislative members of interim legislative committees. The  
120 President of the Senate shall designate the chairperson of any such committee and shall  
121 prescribe the time for which any such committee is authorized to function. The President of

122 the Senate is authorized to extend the time allowed for any committee, whether the  
123 committee is created by resolution or by the President of the Senate. The chairperson of any  
124 standing committee is empowered to authorize his or her committee or any standing  
125 subcommittee of his or her committee to function during the interim for the purpose of  
126 performing such duties as the chairperson shall deem necessary. The members shall receive  
127 the expense, mileage, and travel allowances authorized by law for legislative members of  
128 interim legislative committees.

129 **SECTION 5-3.**

130 The Senate Committee on Administrative Affairs shall be authorized to set limits on the  
131 number of days that a member shall receive the allowances authorized in Sections 4-2  
132 (committee of one) and 5-2 (committee meetings during interim). For this purpose a year  
133 shall begin on the opening day of a regular session and end on the day prior to the next  
134 opening day.

135 **PART VI**

136 **SECTION 6-1.**

137 The funds necessary to carry out the provisions of Parts 1, 4, and 5 of this resolution shall  
138 come from funds appropriated or otherwise available for the operation of the Senate except  
139 that funds for any joint staff or joint offices under subsection 1-1(b) shall come from  
140 ancillary funds of the General Assembly. The funds necessary to carry out the provisions of  
141 Part 2 of this resolution shall come from funds appropriated or otherwise available for the  
142 operation of the Secretary of the Senate's Office. The funds necessary to carry out the  
143 provisions of Part 3 of this resolution shall come from funds appropriated or otherwise  
144 available for the operation of the President of the Senate's Office.

145 **SECTION 6-2.**

146 Any personnel employed pursuant to this resolution shall serve at the pleasure of the  
147 appointing authority; and any such personnel may be discharged by the appointing authority  
148 with or without cause.

149 **SECTION 6-3.**

150 This resolution shall take effect immediately upon its adoption by the Senate.