

House Bill 1156 (AS PASSED HOUSE AND SENATE)

By: Representatives Bearden of the 68th, Butler of the 18th, and Maxwell of the 17th

A BILL TO BE ENTITLED
AN ACT

1 To provide a new charter for the City of Temple; to provide for incorporation, boundaries,
2 and powers of the city; to provide for a governing authority of such city and the powers,
3 duties, authority, election, terms, method of filling vacancies, compensation, qualifications,
4 prohibitions, and removal from office relative to members of such governing authority; to
5 provide for inquiries and investigations; to provide for organization and procedures; to
6 provide for ordinances and codes; to provide for the office of mayor and certain duties and
7 powers relative to the office of mayor; to provide for administrative responsibilities; to
8 provide for a mayor pro tempore; to provide for departments, boards, commissions, and
9 authorities; to provide for a city administrator, a city attorney, a city clerk, and other
10 personnel; to provide for a municipal court and the judge or judges thereof; to provide for
11 jurisdiction, practices, and procedures; to provide for elections; to provide for taxation and
12 fees; to provide for franchises, service charges, and assessments; to provide for bonded and
13 other indebtedness; to provide for accounting and budgeting; to provide for purchases; to
14 provide for the sale and lease of property; to provide for bonds for officials; to provide for
15 prior ordinances; to provide for existing personnel and officers; to provide for pending
16 matters; to provide for penalties; to provide for construction; to provide for other matters
17 relative to the foregoing; to provide for severability; to repeal a specific Act; to provide for
18 an effective date; to repeal conflicting laws; and for other purposes.

19 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

ARTICLE I

INCORPORATION AND POWERS

SECTION 1.10.

Name.

This city and the inhabitants thereof are reincorporated by the enactment of this charter and are hereby constituted and declared a body politic and corporate under the name and style City of Temple, Georgia, and by that name shall have perpetual succession.

SECTION 1.11.

Corporate boundaries.

(a) The boundaries of this city shall be those existing on the effective date of the adoption of this charter with such alterations as may be made from time to time in the manner provided by law. The boundaries of this city at all times shall be shown on a map, a written description, or any combination thereof, to be retained permanently in the office of the city clerk of the City of Temple and to be designated, as the case may be: "Official Map (or Description) of the corporate limits of the City of Temple, Georgia." Photographic, typed, or other copies of such map or description certified by the city clerk shall be admitted as evidence in all courts and shall have the same force and effect as with the original map or description.

(b) The city council may provide for the redrawing of any such map by ordinance to reflect lawful changes in the corporate boundaries. A redrawn map shall supersede for all purposes the entire map or maps which it is designated to replace.

SECTION 1.12.

Powers.

The powers of this city shall include, but are not limited to, the power:

(1) Animal regulations. To regulate and license or to prohibit the keeping or running at large of animals and fowl and to provide for the impoundment of same if in violation of any ordinance or lawful order; to provide for the disposition by sale, gift, or humane destruction of animals and fowl when not redeemed as provided by ordinance; and to provide punishment for violation of ordinances;

(2) Appropriations and expenditures. To make appropriations for the support of the government of the city; to authorize the expenditure of money for any purposes

51 authorized by this charter and for any purpose for which a municipality is authorized by
52 the laws of the State of Georgia; and to provide for the payment of expenses of the city;

53 (3) Building regulation. To regulate and to license the erection and construction of
54 buildings and all other structures; to adopt building, housing, plumbing, electrical, gas,
55 and heating and air-conditioning codes; and to regulate all housing and building trades;

56 (4) Business regulation and taxation. To levy and to provide for collection of regulatory
57 fees and taxes on privileges, occupations, trades, and professions as authorized by
58 Title 48 of the O.C.G.A. or other such applicable laws as are or may hereafter be enacted;
59 to permit and regulate the same; to provide for the manner and method of payment of
60 such regulatory fees and taxes; and to revoke such permits after due process for failure
61 to pay any city taxes or fees;

62 (5) Condemnation. To condemn property utilizing procedures enumerated in Title 22
63 of the O.C.G.A. or such other applicable laws as are now or may hereafter be enacted;

64 (6) Contracts. To enter into contracts and agreements with other governmental entities
65 and with private persons, firms, and corporations;

66 (7) Emergencies. To establish procedures for determining and proclaiming that an
67 emergency situation exists inside or outside the city and to make and carry out all
68 reasonable provisions deemed necessary to deal with or meet such an emergency for the
69 protection, safety, health, or well-being of the citizens of the city;

70 (8) Environmental protection. To protect and preserve the natural resources,
71 environment, and vital areas of the state through the preservation and improvement of air
72 quality, the restoration and maintenance of water resources, the control of erosion and
73 sedimentation, the management of solid and hazardous waste, and other necessary actions
74 for the protection of the environment;

75 (9) Fire regulations. To fix and establish fire limits and from time to time to extend,
76 enlarge, or restrict the same; to prescribe fire safety regulations not inconsistent with
77 general law, relating to both fire prevention and detection and to fire fighting; and to
78 prescribe penalties and punishment for violations thereof;

79 (10) Garbage fees. To levy, fix, assess, and collect a garbage, refuse, and trash collection
80 and disposal and other sanitary service charge, tax, or fee for such services as may be
81 necessary in the operation of the city from all individuals, firms, and corporations
82 residing in or doing business in the city benefiting from such services; to enforce the
83 payment of such charges, taxes, or fees; and to provide for the manner and method of
84 collecting such service charges;

85 (11) General health, safety, and welfare. To define, regulate, and prohibit any act,
86 practice, conduct, or use of property which is detrimental to health, sanitation,

cleanliness, welfare, and safety of the inhabitants of the city and to provide for the enforcement of such standards;

(12) Gifts. To accept or refuse gifts, donations, bequests, or grants from any source for any purpose related to powers and duties of the city and the general welfare of its citizens, on such terms and conditions as the donor or grantor may impose;

(13) Health and sanitation. To prescribe standards of health and sanitation and to provide for the enforcement of such standards;

(14) Jail sentences. To provide that persons given jail sentences in the municipal court may work out such sentences in any public works or on the streets, roads, drains, and other public property in the city; to provide for commitment of such persons to any jail; or to provide for commitment of such persons to any county work camp or county jail by agreement with the appropriate county officials;

(15) Motor vehicles. To regulate the operation of motor vehicles and exercise control over all traffic, including parking upon or across the streets, roads, alleys, and walkways of the city;

(16) Municipal agencies and delegation of power. To create, alter, or abolish departments, boards, offices, commissions, and agencies of the city and to confer upon such agencies the necessary and appropriate authority for carrying out all the powers conferred upon or delegated to the same;

(17) Municipal debts. To appropriate and borrow money for the payment of debts of the city and to issue bonds for the purpose of raising revenue to carry out any project, program, or venture authorized by this charter or the laws of the State of Georgia;

(18) Municipal property ownership. To acquire, dispose of, lease, and hold in trust or otherwise any real, personal, or mixed property, in fee simple or lesser interest, inside or outside the property limits of the city;

(19) Municipal property protection. To provide for the preservation and protection of property and equipment of the city and the administration and use of same by the public; and to prescribe penalties and punishment for violations thereof;

(20) Municipal utilities. To acquire, lease, construct, operate, maintain, sell, and dispose of public utilities, including, but not limited to, a system of waterworks, sewers and drains, sewage disposal, gas works, electric light plants, cable television and other telecommunications, transportation facilities, public airports, and any other public utility; and to fix the taxes, charges, rates, fares, fees, assessments, regulations, and penalties and to provide for the withdrawal of service for refusal or failure to pay the same;

(21) Nuisance. To define a nuisance and provide for its abatement whether on public or private property;

(22) Penalties. To provide penalties for violation of any ordinances adopted pursuant to the authority of this charter and the laws of the State of Georgia;

(23) Planning and zoning. To provide comprehensive city planning for development by zoning; and to provide subdivision regulation and the like as the city council deems necessary and reasonable to ensure a safe, healthy, and esthetically pleasing community;

(24) Police and fire protection. To exercise the power of arrest through duly appointed police officers and to establish, operate, or contract for a police and a fire-fighting agency;

(25) Public hazards; removal. To provide for the destruction and removal of any building or other structure which is or may become dangerous or detrimental to the public;

(26) Public improvements. To provide for the acquisition, construction, building, operation, and maintenance of public ways, parks and playgrounds, recreational facilities, cemeteries, markets and market houses, public buildings, libraries, public housing, airports, hospitals, terminals, docks, parking facilities, and charitable, cultural, educational, recreational, conservation, sport, curative, corrective, detention, penal, and medical institutions, agencies, and facilities; and to provide any other public improvements, inside or outside the corporate limits of the city; and to regulate the use of public improvements;

(27) Public peace. To provide for the prevention and punishment of drunkenness, riots, and public disturbances;

(28) Public transportation. To organize and operate such public transportation systems as are deemed beneficial;

(29) Public utilities and services. To grant franchises or make contracts for or impose taxes on public utilities and public service companies and to prescribe the rates, fares, regulations, and standards and conditions of service applicable to the service to be provided by the franchise grantee or contractor, insofar as not in conflict with valid regulations of the Georgia Public Service Commission;

(30) Regulation of roadside areas. To prohibit or regulate and control the erection, removal, and maintenance of signs, billboards, trees, shrubs, fences, buildings, and any and all other structures or obstructions upon or adjacent to the rights of way of streets and roads within the corporate limits of the city; and to prescribe penalties and punishment for violation of such ordinances;

(31) Retirement. To provide and maintain a retirement plan for employees of the city;

(32) Roadways. To lay out, open, extend, widen, narrow, establish or change the grade of, abandon or close, construct, pave, curb, gutter, adorn with shade trees, or otherwise improve, maintain, repair, clean, prevent erosion of, and light the roads, alleys, and

walkways within the corporate limits of the city; to grant franchises and rights of way throughout the streets and roads and over the bridges and viaducts for the use of public utilities; and to require real estate owners to repair and maintain in a safe condition the sidewalks adjoining their lots or lands and to impose penalties for failure to do so;

(33) Sewer fees. To levy a fee, charge, or sewer tax as necessary to assure the acquiring, constructing, equipping, operating, maintaining, and extending of a sewage disposal plant and sewerage system; to levy on those to whom sewers and sewerage systems are made available a sewer service fee, charge, or sewer tax for the availability or use of the sewers; to provide for the manner and method of collecting such service charges and for enforcing payment of the same; and to charge, impose, and collect a sewer connection fee or fees to those connected with the system;

(34) Solid waste disposal. To provide for the collection and disposal of garbage, rubbish, and refuse; to regulate the collection and disposal of garbage, rubbish, and refuse by others; and to provide for the separate collection of glass, tin, aluminum, cardboard, paper, and other recyclable materials and to provide for the sale of such items;

(35) Special areas of public regulation. To regulate or prohibit junk dealers, pawn shops, the manufacture, sale, or transportation of any intoxicating liquors, and the use and sale of firearms in accordance with state law and the Second Amendment to the United States Constitution; to regulate the transportation, storage, and use of combustible, explosive, and inflammable materials, the use of lighting and heating equipment, and any other business or situation which may be dangerous to persons or property; to regulate and control the conduct of peddlers and itinerant traders, theatrical performances, exhibitions, and shows of any kind, by taxation or otherwise; and to license, tax, regulate, or prohibit professional fortune telling, palmistry, adult bookstores, and massage parlors;

(36) Special assessments. To levy and provide for the collection of special assessments to cover the costs for any public improvements;

(37) Taxes: ad valorem. To levy and provide for the assessment, valuation, revaluation, and collection of taxes on all property subject to taxation;

(38) Taxes: other. To levy and collect such other taxes as may be allowed now or in the future by law;

(39) Taxicabs. To regulate and license vehicles operated for hire in the city; to limit the number of such vehicles; to require the operators thereof to be licensed; to require public liability insurance on such vehicles in the amounts to be prescribed by ordinance; and to regulate the parking of such vehicles;

(40) Urban redevelopment. To organize and operate an urban redevelopment program; and

(41) Other powers. To exercise and enjoy all other powers, functions, rights, privileges, and immunities necessary or desirable to promote or protect the safety, health, peace, security, good order, comfort, convenience, or general welfare of the city and its inhabitants; and to exercise all implied powers necessary or desirable to carry into execution all powers granted in this charter as fully and completely as if such powers were fully stated in this charter; and to exercise all powers now or in the future authorized to be exercised by other municipal governments under other laws of the State of Georgia; and no listing of particular powers in this charter shall be held to be exclusive of others, nor restrictive of general words and phrases granting powers, but shall be held to be in addition to such powers unless expressly prohibited to municipalities under the Constitution or applicable laws of the State of Georgia.

SECTION 1.13.

Exercise of powers.

All powers, functions, rights, privileges, and immunities of the city, its officers, agencies, or employees shall be carried into execution as provided by this charter. If this charter makes no provision, such shall be carried into execution as provided by ordinance or as provided by pertinent laws of the State of Georgia.

ARTICLE II

GOVERNMENT STRUCTURE

SECTION 2.10.

City council creation; number; election.

The legislative authority of the government of this city, except as otherwise specifically provided in this charter, shall be vested in a city council to be composed of a mayor and five councilmembers. The city council established shall in all respects be a successor to and continuation of the city governing authority under prior law. The mayor and councilmembers shall be elected in the manner provided by general law and this charter. The mayor and councilmembers shall be elected at large by the qualified voters of the city.

SECTION 2.11.

City council terms and qualifications for office.

The members of the city council shall serve for terms of four years and until their respective successors are elected and qualified. No person shall be eligible to serve as mayor or councilmember unless that person shall have been a resident of the city for 12 months prior to the date of the election of mayor or members of the council. For purposes of electing members of the city council, other than the mayor, the City of Temple is divided into five city council districts which shall be until changed in the future the same as those existing prior to the enactment of this charter and specifically shall until changed be as provided in the amendment to the former charter which was approved May 14, 2003 (Ga. L. 2003, p. 3540). Each candidate for councilmember must be a resident of the city council district he or she seeks to represent, but councilmembers shall be elected at large. The mayor shall continue to reside in the city during the period of service and to be registered and qualified to vote in municipal elections of this city; and each councilmember shall continue to reside in the district from which elected during the period of service and to be registered and qualified to vote in municipal elections of the city. All candidates must be at least 21 years of age.

SECTION 2.12.

Vacancy; filling of vacancies; suspensions.

(a) Vacancies - The office of mayor or councilmember shall become vacant upon the occurrence of any event specified by the Constitution of the State of Georgia, Title 45 of the O.C.G.A., or such other applicable laws as are or may hereafter be enacted.

(b) Filling of vacancies - A vacancy in the office of mayor or councilmember shall be filled for the remainder of the unexpired term, if any, by appointment of a majority of the remaining councilmembers if less than 12 months remain in the unexpired term, otherwise by an election, as provided for in Section 5.14 of this charter and in accordance with Titles 21 and 45 of the O.C.G.A. or such other laws as are or may hereafter be enacted. This provision shall also apply to a temporary vacancy created by the suspension from office of the mayor or any councilmember.

SECTION 2.13.

Compensation and expenses.

The mayor and councilmembers shall receive compensation and expenses for their services as provided by ordinance.

SECTION 2.14.Holding other office;
voting when personally interested.

(a) Officers as trustees - Elected and appointed officers of the city are trustees and servants of the residents of the city and shall act in a fiduciary capacity for the benefit of such residents.

(b) Conflict of interest - No elected official, appointed officer, or employee of the city or any agency or political entity to which this charter applies shall knowingly:

(1) Engage in any business or transaction or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of that person's official duties or which would tend to impair the independence of that person's judgment or action in the performance of those official duties;

(2) Engage in or accept private employment or render services for private interests when such employment or service is incompatible with the proper discharge of that person's official duties or would tend to impair the independence of that person's judgment or action in the performance of those official duties;

(3) Disclose confidential information, including information obtained at meetings which are closed pursuant to Chapter 14 of Title 50 of the O.C.G.A., concerning the property, government, or affairs of the governmental body by which that person is engaged without proper legal authorization or use such information to advance the financial or other private interest of that person or others;

(4) Accept any valuable gift, whether in the form of service, loan, thing, or promise, from any person, firm, or corporation which to that person's knowledge is interested, directly or indirectly, in any manner whatsoever, in business dealings with the governmental body by which that person is engaged; provided, however, that an elected official who is a candidate for public office may accept campaign contributions and services in connection with any such campaign;

(5) Represent other private interests in any action or proceeding against this city or any portion of its government; or

(6) Vote or otherwise participate in the negotiation or in the making of any contract with any business or entity in which that person has a financial interest.

(c) Disclosure - Any elected official, appointed officer, or employee who shall have any financial interest, directly or indirectly, in any contract or matter pending before or within any department of the city shall disclose such interest to the city council. The mayor or any councilmember who has a financial interest in any matter pending before the city council shall disclose such interest and such disclosure shall be entered on the records of the city council, and that official shall disqualify himself or herself from participating in any decision or vote relating thereto. Any elected official, appointed officer, or employee of any agency or political entity to which this charter applies who shall have any financial interest, directly or indirectly, in any contract or matter pending before or within such entity shall disclose such interest to the governing body of such agency or entity.

(d) Use of public property - No elected official, appointed officer, or employee of the city or any agency or entity to which this charter applies shall use property owned by such governmental entity for personal benefit, convenience, or profit except in accordance with policies promulgated by the city council or the governing body of such agency or entity.

(e) Contracts voidable and rescindable - Any violation of this section which occurs with the knowledge, express or implied, of a party to a contract or sale shall render such contract or sale voidable at the option of the city council.

(f) Ineligibility of elected official - Except where authorized by law, neither the mayor nor any councilmember shall hold any other elective or compensated appointive office in the city or otherwise be employed by said government or any agency thereof during the term for which that official was elected. No former mayor and no former councilmember shall hold any compensated appointive office in the city until one year after the expiration of the term for which that official was elected.

(g) Political activities of certain officers and employees - No appointed officer of the city shall continue in such employment upon qualifying as a candidate for nomination or election to any public office. No employee of the city shall continue in such employment upon election to any public office in this city or any other public office which is inconsistent, incompatible, or in conflict with the duties of the city employee. Such determination shall be made by the mayor and city council either immediately upon election or at any time such conflict may arise.

(h) Penalties for violation -

(1) Any city officer or employee who knowingly conceals such financial interest or knowingly violates any of the requirements of this section shall be guilty of malfeasance in office or position and shall be deemed to have forfeited that person's office or position.

321 (2) Any officer or employee of the city who shall forfeit that person's office or position
322 as described in paragraph (1) of this subsection shall be ineligible for appointment or
323 election to or employment in a position in the city government for a period of three years
324 thereafter.

325 **SECTION 2.15.**

326 Inquiries and investigations.

327 Following the adoption of an authorizing resolution, the city council may make inquiries and
328 investigations into the affairs of the city and conduct of any department, office, or agency
329 thereof and for this purpose may subpoena witnesses, administer oaths, take testimony, and
330 require the production of evidence. Any person who fails or refuses to obey a lawful order
331 issued in the exercise of these powers by the city council shall be punished as may be
332 provided by ordinance.

333 **SECTION 2.16.**

334 General power and authority of the city council.

335 Except as otherwise provided by law or this charter, the city council shall be vested with all
336 the powers of government of this city.

337 **SECTION 2.17.**

338 Reserved.

339 **SECTION 2.18.**

340 Organizational meetings.

341 The city council shall hold an organizational meeting on the first Monday of each year or on
342 the second Monday, in the event that the first Monday falls on a holiday. The meeting shall
343 be called to order by the city clerk and the oath of office shall be administered to the newly
344 elected members as follows:

345 "I do solemnly (swear) (affirm) that I will faithfully perform the duties of (mayor)
346 (councilmember) of this city and that I will support and defend the charter thereof as well
347 as the Constitution and laws of the State of Georgia and the United States of America."

SECTION 2.19.

Regular and special meetings.

(a) The city council shall hold regular meetings at such times and places as shall be prescribed by ordinance.

(b) Special meetings of the city council may be held on call of the mayor or three members of the city council. Notice of such special meetings shall be served on all other members personally, or by telephone personally, at least 24 hours in advance of the meeting. Such notice to councilmembers shall not be required if the mayor and all councilmembers are present when the special meeting is called. Such notice of any special meeting may be waived by a councilmember in writing before or after such a meeting, and attendance at the meeting shall also constitute a waiver of notice on any business transacted in such councilmember's presence. Only the business stated in the call may be transacted at the special meeting.

(c) All meetings of the city council shall be public to the extent required by law, and notice to the public of special meetings shall be made as fully as is reasonably possible as provided by Code Section 50-14-1 of the O.C.G.A. or other such applicable laws as are or may hereafter be enacted.

SECTION 2.20.

Rules of procedure.

(a) The city council shall adopt its rules of procedure and order of business consistent with the provisions of this charter and shall provide for keeping of a journal of its proceedings, which shall be a public record.

(b) All committees and committee chairs and officers of the city council shall be appointed by the mayor and shall serve at the pleasure of the mayor. The mayor shall have the power to appoint new members to any committee at any time.

SECTION 2.21.

Quorum; voting.

Three councilmembers shall constitute a quorum and shall be authorized to transact business of the city council. Voting on the adoption of ordinances shall be by voice vote and the vote shall be recorded in the journal, but any member of the city council shall have the right to request a roll-call vote and such vote shall be recorded in the journal. Except as otherwise

379 provided in this charter, the affirmative vote of three councilmembers shall be required for
380 the adoption of any ordinance, resolution, or motion.

381 **SECTION 2.22.**

382 Ordinance form; procedures.

383 (a) Every proposed ordinance should be introduced in writing and in the form required for
384 final adoption. No ordinance shall contain a subject which is not expressed in its title. The
385 enacting clause shall be "It is hereby ordained by the governing authority of the City of
386 Temple..." and every ordinance shall so begin.

387 (b) An ordinance may be introduced by any councilmember and be read at a regular or
388 special meeting of the city council. Ordinances shall be considered and adopted or rejected
389 by the city council in accordance with the rules which it shall establish; provided, however,
390 an ordinance shall not be adopted the same day it is introduced, except for emergency
391 ordinances provided for in Section 2.24 of this charter. Upon introduction of any ordinance,
392 the city clerk shall as soon as possible distribute a copy to the mayor and to each
393 councilmember and shall file a reasonable number of copies in the office of the city clerk and
394 at such other public places as the city council may designate.

395 (c) The requirement that an ordinance be read at two consecutive meetings may be waived
396 by a majority vote of the city council in the event of an emergency as defined in Section 2.24
397 of this charter.

398 **SECTION 2.23.**

399 Action requiring an ordinance.

400 Acts of the city council which have the force and effect of law shall be enacted by ordinance.

401 **SECTION 2.24.**

402 Emergencies.

403 (a) To meet a public emergency affecting life, health, property, or public peace, the city
404 council may convene on call of the mayor or three councilmembers and promptly adopt an
405 emergency ordinance, but such ordinance may not levy taxes; grant, renew, or extend a
406 franchise; regulate the rate charged by any public utility for its services; or authorize the
407 borrowing of money except for loans to be repaid within 30 days. An emergency ordinance
408 shall be introduced in the form prescribed for ordinances generally, except that it shall be
409 plainly designated as an emergency ordinance and shall contain, after the enacting clause,

410 a declaration stating that an emergency exists and describing the emergency in clear and
411 specific terms. An emergency ordinance may be adopted, with or without amendment, or
412 rejected at the meeting at which it is introduced, but the affirmative vote of at least three
413 councilmembers shall be required for adoption. It shall become effective upon adoption or
414 at such later time as it may specify. Every emergency ordinance shall automatically stand
415 repealed 30 days following the date upon which it was adopted, but this shall not prevent
416 reenactment of the ordinance in the manner specified in this section if the emergency still
417 exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance
418 in the same manner specified in this section for adoption of emergency ordinances.

419 (b) Such meetings shall be open to the public to the extent required by law and notice to the
420 public of emergency meetings shall be made as fully as is reasonably possible in accordance
421 with Code Section 50-14-1 of the O.C.G.A. or such other applicable laws as are or may
422 hereafter be enacted.

423 **SECTION 2.25.**

424 Codes of technical regulations.

425 (a) The city council may adopt any standard code of technical regulations by reference
426 thereto in an adopting ordinance. The procedure and requirements governing such adopting
427 ordinance shall be as prescribed for ordinances generally except that:

428 (1) The requirements of subsection (b) of Section 2.22 of this charter for distribution and
429 filing of copies of the ordinance shall be construed to include copies of any code of
430 technical regulations, as well as the adopting ordinance; and

431 (2) A copy of each adopted code of technical regulations, as well as the adopting
432 ordinance, shall be authenticated and recorded by the city clerk pursuant to Section 2.26
433 of this charter.

434 (b) Copies of any adopted code of technical regulations shall be made available by the city
435 clerk for inspection by the public.

436 **SECTION 2.26.**

437 Signing; authenticating; 438 recording; codification; printing.

439 (a) The city clerk shall authenticate by the clerk's signature and record in full in a properly
440 indexed book kept for that purpose all ordinances adopted by the city council.

441 (b) The city council shall provide for the preparation of a general codification of all the
442 ordinances of the city having the force and effect of law. The general codification shall be

443 adopted by the city council by ordinance and shall be published promptly, together with all
444 amendments thereto and such codes of technical regulations and other rules and regulations
445 as the city council may specify. This compilation shall be known and cited officially as "The
446 Code of the City of Temple, Georgia." Copies of the code shall be furnished to all officers,
447 departments, and agencies of the city and made available for purchase by the public at a
448 reasonable price as fixed by the city council.

449 (c) The city council shall cause each ordinance and each amendment to this charter to be
450 printed promptly following its adoption, and the printed ordinances and charter amendments
451 shall be made available for purchase by the public at reasonable prices to be fixed by the city
452 council. Following publication of the first code under this charter and at all times thereafter,
453 the ordinances and charter amendments shall be printed in substantially the same style as the
454 code currently in effect and shall be suitable in form for incorporation therein. The city
455 council shall make such further arrangements as deemed desirable with reproduction and
456 distribution of any current changes in or additions to codes of technical regulations and other
457 rules and regulations included in the code.

458 (d) The city council may by ordinance provide for the electronic distribution of ordinances
459 and the code of the City of Temple.

460 **SECTION 2.27.**

461 City administrator; appointment;
462 qualifications; compensation.

463 The mayor and city council may appoint a city administrator for an indefinite term and shall
464 fix the administrator's compensation. The administrator shall be appointed solely on the
465 basis of executive and administrative qualifications.

466 **SECTION 2.28.**

467 Removal of city administrator.

468 The city administrator is employed at will and may be summarily removed from office at any
469 time by the city council.

470 **SECTION 2.29.**

471 Reserved.

SECTION 2.30.**Powers and duties of the city administrator.**

The city administrator shall be responsible to the city council for the administration of all city affairs placed in the administrator's charge by or under this charter. The city administrator shall:

- (1) Recommend appointments to the mayor and city council and, when the city administrator deems it necessary for the good of the city, recommend to the mayor and city council the suspension or removal of any city employee or administrative officer, except as otherwise provided by law or personnel ordinances adopted pursuant to this charter. The city administrator may authorize any administrative officer who is subject to the administrator's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office, or agency;
- (2) Direct and supervise the administration of all departments, offices, and agencies of the city, except as otherwise provided by this charter or by law;
- (3) Attend all city council meetings, except for closed meetings held for the purposes of deliberating on the appointment, discipline, or removal of the city administrator, and have the right to take part in discussion, but not vote;
- (4) See that all laws, provisions of this charter, and acts of the city council, subject to enforcement by the city administrator or by officers subject to the administrator's direction and supervision, are faithfully executed;
- (5) Prepare and submit the annual operating budget and capital budget to the city council;
- (6) Submit to the city council and make available to the public a complete report on the finances and administrative activities of the city as of the end of each fiscal year;
- (7) Make such other reports as the city council may require concerning the operations of city departments, offices, and agencies subject to the city administrator's direction and supervision;
- (8) Keep the city council fully advised as to the financial condition and future needs of the city and make such recommendations to the city council concerning the affairs of the city as the city administrator deems desirable; and
- (9) Perform other such duties as are specified in this charter or as may be required by the city council.

SECTION 2.31.

Council's interference with administration.

Except for the purpose of inquiries and investigations under Section 2.15 of this charter, the city council or its members shall not interfere with city officers and employees who are subject to the direction and supervision of the city administrator and shall deal with such officers and employees first through the city administrator; and, if the mayor or city council is unable to reach an agreement with the city administrator, the mayor or city council may use their own discretion accordingly.

SECTION 2.32.

Selection of mayor pro tempore.

At the organizational meeting each year, the city council shall elect, by a majority vote of all its members, a councilmember to serve as mayor pro tempore, who shall serve at the pleasure of the city council. The councilmember so elected shall continue to vote and otherwise participate as a councilmember.

SECTION 2.33.

Mayor pro tempore.

During the absence or physical or mental disability of the mayor for any cause, the mayor pro tempore, or in the mayor pro tempore's absence or disability for any reason, any one of the councilmembers chosen by a majority vote of the city council, shall be clothed with all the rights and privileges of the mayor and shall perform the duties of the office of the mayor so long as such absence or disability shall continue. Any such absence or disability shall be declared by majority vote of all councilmembers. The mayor pro tempore or selected councilmember shall sign all contracts and ordinances in which the mayor has a disqualifying financial interest as provided in Section 2.14 of this charter. During the mayor's disability or absence, the mayor pro tempore shall continue to vote as a councilmember and but shall exercise the mayor's prerogative to vote in case of a tie.

SECTION 2.34.

Election of mayor; forfeiture; compensation.

The mayor shall be elected and serve for a term of four years and until a successor is elected and qualified. The mayor shall be a qualified elector of this city and shall have been a

534 resident of the city for 12 months prior to the election. The mayor shall continue to reside
535 in this city during the period of service. The mayor shall forfeit the office on the same
536 grounds and under the same procedure as for councilmembers. The compensation of the
537 mayor shall be established in the same manner as for councilmembers.

538 **SECTION 2.35.**

539 Powers and duties of the mayor.

540 The mayor shall:

- 541 (1) Preside at all meetings of the city council;
- 542 (2) Be the head of the city for the purpose of service of process and for ceremonial
543 purposes and be the official spokesperson for the city and the chief advocate of policy;
- 544 (3) Have power to administer oaths and to take affidavits;
- 545 (4) Sign as a matter of course on behalf of the city all written and approved contracts,
546 ordinances, and other instruments executed by the city which by law are required to be
547 in writing;
- 548 (5) Recommend to the city council such measures relative to the affairs of the city,
549 improvement of the government, and promotion of the welfare of its inhabitants as the
550 mayor may deem expedient;
- 551 (6) Call special meetings of the council as provided for in subsection (b) of Section 2.19
552 of this charter;
- 553 (7) Approve or disapprove ordinances as provided in Section 2.36 of this charter;
- 554 (8) Perform such other duties as may be required by law, this charter, or by ordinance;
- 555 (9) Appoint and remove all officers, department heads, and employees, with approval of
556 the city council, except as otherwise provided in this charter;
- 557 (10) Vote on any issue before the council in the event of a tie vote, except ordinances
558 which shall be submitted to the mayor as provided in subsection (b) of Section 2.36 of
559 this charter; and
- 560 (11) Direct and supervise the administration of all departments, offices, and agencies of
561 the city in the event the position of city administrator is vacant.

562 **SECTION 2.36.**

563 Submission of ordinances to the mayor; veto power.

- 564 (a) Every ordinance adopted by the city council shall be presented promptly by the city clerk
565 to the mayor.

(b) The mayor, within ten calendar days of receipt of an ordinance, shall return it to the city clerk with or without the mayor's approval or with the mayor's disapproval. If the ordinance has been approved by the mayor, it shall become law upon its return to the city clerk. If the ordinance is neither approved nor disapproved, it shall become law at 12:00 Noon on the tenth calendar day after its adoption. If the ordinance is disapproved, the mayor shall submit to the city council through the city clerk a written statement of the reasons for the veto. The city clerk shall record upon the ordinance the date of its delivery to and receipt from the mayor.

(c) Any ordinance vetoed by the mayor shall be presented by the city clerk to the city council at their next meeting. If the city council then or at their next meeting adopts the ordinance by an affirmative vote of four members, it shall become law.

(d) The mayor may disapprove or reduce any item or items of appropriation in any ordinance. The approved part or parts of any ordinance making appropriations shall become law, and the part or parts disapproved shall not become law unless subsequently passed by the city council over the mayor's veto as provided in this section. The reduced part or parts shall be presented to the city council as though disapproved and shall not become law unless overridden by the council as provided in subsection (c) of this section.

ARTICLE III

ADMINISTRATIVE AFFAIRS

SECTION 3.10.

Administrative and service departments.

(a) Except as otherwise provided in this charter, the city council, by ordinance, shall prescribe the functions or duties and establish, abolish, alter, consolidate, or leave vacant all nonelective offices, positions of employment, departments, and agencies of the city as necessary for the proper administration of the affairs and government of this city.

(b) Except as otherwise provided by this charter or by law, the directors of departments and other appointed officers of the city shall be appointed solely on the basis of their respective administrative and professional qualifications.

(c) All appointed officers and directors of departments shall receive such compensation as prescribed by ordinance.

(d) There shall be a director of each department or agency who shall be its principal officer. Each director shall, subject to the direction and supervision of the city administrator, be responsible for the administration and direction of the affairs and operations of that director's department or agency.

600 (e) All appointed officers and directors under the supervision of the city administrator shall
601 be nominated by the city administrator with confirmation of appointment by the city council.
602 All appointed officers and directors shall be employees at will and subject to removal or
603 suspension at any time upon the recommendation of the city administrator and approval of
604 the mayor and council unless otherwise provided by law or ordinance.

605 **SECTION 3.11.**

606 Boards, commissions, and authorities.

607 (a) The city council shall create by ordinance such boards, commissions, and authorities to
608 fulfill any investigative, quasi-judicial, or quasi-legislative function the city council deems
609 necessary and shall by ordinance establish the composition, period of existence, duties, and
610 powers thereof.

611 (b) All members of boards, commissions, and authorities of the city shall be appointed by
612 the city council for such terms of office and in such manner as shall be provided by
613 ordinance, except where other appointing authority, terms of office, or manner of
614 appointment is prescribed by this charter or by law.

615 (c) The city council by ordinance may provide for the compensation and reimbursement for
616 actual and necessary expenses of the members of any board, commission, or authority.

617 (d) Except as otherwise provided by charter or by law, no member of any board,
618 commission, or authority shall hold any elective office in the city.

619 (e) Any vacancy on a board, commission, or authority of the city shall be filled for the
620 unexpired term in the manner prescribed in this charter for original appointment, except as
621 otherwise provided by this charter or by law.

622 (f) No member of a board, commission, or authority shall assume office until that person has
623 executed and filed with the clerk of the city an oath obligating that person to perform
624 faithfully and impartially the duties of that person's office; such oath shall be prescribed by
625 ordinance and administered by the mayor.

626 (g) All board members serve at will and may be removed at any time by a vote of three
627 members of the city council unless otherwise provided by law.

628 (h) Except as otherwise provided by this charter or by law, each board, commission, or
629 authority of the city shall elect one of its members as chairperson and one member as vice
630 chairperson and may elect as its secretary one of its own members or may appoint as
631 secretary an employee of the city. Each board, commission, or authority of the city
632 government may establish such bylaws, rules, and regulations, not inconsistent with this
633 charter, ordinances of the city, or law, as it deems appropriate and necessary for the

634 fulfillment of its duties or the conduct of its affairs. Copies of such bylaws, rules, and
635 regulations shall be filed with the clerk of the city.

636 **SECTION 3.12.**

637 City attorney.

638 The mayor with the approval of the city council shall appoint a city attorney, together with
639 such assistant city attorneys as may be authorized, and shall provide for the payment of such
640 attorney or attorneys for services rendered to the city. The city attorney may be removed
641 from office by the majority vote of the city council. The city attorney shall be responsible
642 for providing for the representation and defense of the city in all litigation in which the city
643 is a party; may be the prosecuting officer in the municipal court; shall attend the meetings
644 of the city council as directed; shall advise the city council, mayor, and other officers and
645 employees of the city concerning legal aspects of the city's affairs; and shall perform such
646 other duties as may be required by virtue of the person's position as city attorney. The city
647 attorney shall review all contracts as to form.

648 **SECTION 3.13.**

649 City clerk.

650 The city council shall appoint a city clerk who shall not be a councilmember. The city clerk
651 shall be custodian of the official city seal and city records; maintain city council records
652 required by this charter; and perform such other duties as may be required by the city
653 council.

654 **SECTION 3.14.**

655 Position classification and pay plans.

656 The city administrator shall be responsible for the preparation of a position classification and
657 pay plan which shall be submitted to the city council for approval. Such plan may apply to
658 all employees of the city and any of its agencies, departments, boards, commissions, or
659 authorities. When a pay plan has been adopted, the city council shall not increase or decrease
660 the salary range applicable to any position except by amendment of such pay plan. For
661 purposes of this section, all elected and appointed city officials are not city employees.

SECTION 3.15.

Personnel policies.

All employees serve at will and may be removed from office at any time unless otherwise provided by ordinance.

ARTICLE IV**JUDICIAL BRANCH****SECTION 4.10.**

Creation; name.

There shall be a court to be known as the Municipal Court of the City of Temple.

SECTION 4.11.

Chief judge; associate judge.

(a) The municipal court shall be presided over by a chief judge and such part-time, full-time, or stand-by judges as shall be provided by ordinance.

(b) No person shall be qualified or eligible to serve as a judge on the municipal court unless that person shall have attained the age of 21 years and shall be a member of the State Bar of Georgia and shall possess all qualifications required by law. All judges shall be appointed by the city council and shall serve until a successor is appointed and qualified.

(c) Compensation of the judges shall be fixed by ordinance.

(d) Judges serve at will and may be removed from office at any time by the mayor with the approval of the city council unless otherwise provided by ordinance.

(e) Before assuming office, each judge shall take an oath, given by the mayor, that the judge will honestly and faithfully discharge the duties of the office to the best of that person's ability and without fear, favor, or partiality. The oath shall be entered upon the minutes of the city council journal required in Section 2.20 of this charter.

SECTION 4.12.

Convening.

The municipal court shall be convened at regular intervals as provided by ordinance.

SECTION 4.13.

Jurisdiction; powers.

(a) The municipal court shall try and punish violations of this charter, all city ordinances, and such other violations as provided by law.

(b) The municipal court shall have authority to punish those in its presence for contempt, provided that such punishment shall not exceed \$200.00 or ten days in jail.

(c) The municipal court may fix punishment for offenses within its jurisdiction not exceeding a fine of \$1,000.00 or imprisonment for 180 days or both such fine and imprisonment or may fix punishment by fine, imprisonment, or alternative sentencing, as now or hereafter provided by law.

(d) The municipal court shall have authority to establish a schedule of fees to defray the cost of operation and shall be entitled to reimbursement of the cost of meals, transportation, and caretaking of prisoners bound over to superior courts for violations of state law.

(e) The municipal court shall have authority to establish bail and recognizances to ensure the presence of those charged with violations before such court and shall have discretionary authority to accept cash or personal or real property as surety for the appearance of persons charged with violations. Whenever any person shall give bail for that person's appearance and shall fail to appear at the time fixed for trial, the bond shall be forfeited by the judge presiding at such time and an execution issued thereon by serving the defendant and the defendant's sureties with a rule nisi at least two days before a hearing on the rule nisi. In the event that cash or property is accepted in lieu of bond for security for the appearance of a defendant at trial, and if such defendant fails to appear at the time and place fixed for trial, the cash so deposited shall be on order of the judge declared forfeited to the city or the property so deposited shall have a lien against it for the value forfeited which lien shall be enforceable in the same manner and to the same extent as a lien for city property taxes.

(f) The municipal court shall have the same authority as superior courts to compel the production of evidence in the possession of any party; to enforce obedience to its orders, judgments, and sentences; and to administer such oaths as are necessary.

(g) The municipal court may compel the presence of all parties necessary to a proper disposal of each case by the issuance of summonses, subpoenas, and warrants which may be served as executed by any officer as authorized by this charter or by law.

(h) Each judge of the municipal court shall be authorized to issue warrants for the arrest of persons charged with offenses against any ordinance of the city, and each judge of the municipal court shall have the same authority as a magistrate of the state to issue warrants for offenses against state laws committed within the city.

SECTION 4.14.

Certiorari.

The right of certiorari from the decision and judgment of the municipal court shall exist in all criminal cases and ordinance violation cases, and such certiorari shall be obtained under the sanction of a judge of the Superior Court of Carroll County under the laws of the State of Georgia regulating the granting and issuance of writs of certiorari.

SECTION 4.15.

Rules for court.

With the approval of the city council, the judge shall have full power and authority to make reasonable rules and regulations necessary and proper to secure the efficient and successful administration of the municipal court; provided, however, that the city council may adopt in part or in toto the rules and regulations applicable to municipal courts. The rules and regulations made or adopted shall be filed with the city clerk, shall be available for public inspection, and, upon request, a copy shall be furnished to all defendants in municipal court proceedings at least 48 hours prior to such proceedings.

ARTICLE V**ELECTIONS AND REMOVAL****SECTION 5.10.**

Applicability of general law.

All primaries and elections shall be held and conducted in accordance with Chapter 2 of Title 21 of the O.C.G.A., the "Georgia Election Code," as now or hereafter amended.

SECTION 5.11.

Election of the city council and mayor.

(a) There shall be a municipal general election biennially in odd-numbered years on the Tuesday next following the first Monday in November.

(b) There shall be elected the mayor and two councilmembers at the election held in 2009 and quadrennially thereafter, the councilmembers being from Districts 1 and 2. The remaining city council seats, being Districts 3, 4, and 5, shall be filled at the election held in 2011 and quadrennially thereafter so that a continuing body is created.

753 (c) Successors to the officers in office on the effective date of this charter shall be elected
754 at the municipal general election next preceding the expiration of their terms.

755 **SECTION 5.12.**

756 Nonpartisan elections.

757 Political parties shall not conduct primaries for city offices and all names of candidates for
758 city offices shall be listed without party designations.

759 **SECTION 5.13.**

760 Election by majority.

761 The person receiving a majority of the votes cast for any city office shall be elected.

762 **SECTION 5.14.**

763 Special elections; vacancies.

764 In the event that the office of mayor or councilmember shall become vacant as provided in
765 Section 2.12 of this charter, the city council or those remaining shall order a special election
766 to fill the balance of the unexpired term of such official; provided, however, if such vacancy
767 occurs within 12 months of the expiration of the term of that office, the city council or those
768 members remaining shall appoint a successor for the remainder of the term. In all other
769 respects, the special election shall be held and conducted in accordance with Chapter 2 of
770 Title 21 of the O.C.G.A., the "Georgia Election Code," as now or hereafter amended.

771 **SECTION 5.15.**

772 Other provisions.

773 Except as otherwise provided by this charter, the city council shall, by ordinance, prescribe
774 such rules and regulations as it deems appropriate to fulfill any options and duties under
775 Chapter 2 of Title 21 of the O.C.G.A., the "Georgia Election Code."

SECTION 5.16.

Removal of officers.

(a) The mayor, councilmembers, or other appointed officers provided for in this charter shall be removed from office for any one or more of the causes provided in Title 45 of the O.C.G.A. or such other applicable laws as are or may hereafter be enacted.

(b) Removal of an officer pursuant to subsection (a) of this section shall be accomplished by one of the following methods:

(1) Following a hearing at which an impartial panel shall render a decision. In the event an elected officer is sought to be removed by the action of the city council, such officer shall be entitled to a written notice specifying the ground or grounds for removal and to a public hearing which shall be held not less than ten days after the service of such written notice. The city council shall provide by ordinance for the manner in which such hearings shall be held. Any elected officer sought to be removed from office as provided in this paragraph shall have the right of appeal from the decision of the city council to the Superior Court of Carroll County. Such appeal shall be governed by the same rules as govern appeals to the superior court from the probate court; or

(2) By an order of the Superior Court of Carroll County following a hearing on a complaint seeking such removal brought by any resident of the City of Temple.

ARTICLE VI**FINANCE****SECTION 6.10.**

Property tax.

The city council may assess, levy, and collect an ad valorem tax on all real and personal property within the corporate limits of the city that is subject to such taxation by the state and county. This tax is for the purpose of raising revenues to defray the costs of operating the city government, of providing governmental services, for the repayment of principal and interest on general obligations, and for any other public purpose as determined by the city council in its discretion.

SECTION 6.11.

Millage rate; due dates; payment methods.

The city council, by ordinance, shall establish a millage rate for the city property tax, a due date, and the time period within which these taxes must be paid. The city council, by

808 ordinance, may provide for the payment of these taxes by installments or in one lump sum,
809 as well as authorize the voluntary payment of taxes prior to the time when due.

810 **SECTION 6.12.**

811 Occupation and business taxes.

812 The city council, by ordinance, shall have the power to levy such occupation or business
813 taxes as are not denied by law. The city council may classify businesses, occupations, or
814 professions for the purpose of such taxation in any way which may be lawful and may
815 compel the payment of such taxes as provided in Section 6.18 of this charter.

816 **SECTION 6.13.**

817 Regulatory fees; permits.

818 The city council, by ordinance, shall have the power to require businesses or practitioners
819 doing business within this city to obtain a permit for such activity from the city and pay a
820 reasonable regulatory fee for such permit as provided by general law. Such fees shall reflect
821 the total cost to the city of regulating the activity and, if unpaid, shall be collected as
822 provided in Section 6.18 of this charter.

823 **SECTION 6.14.**

824 Franchises.

825 (a) The city council shall have the power to grant franchises for the use of this city's streets
826 and alleys for the purposes of railroads, street railways, telephone companies, electric
827 companies, electric membership corporations, cable television and other telecommunications
828 companies, gas companies, transportation companies, and other similar organizations. The
829 city council shall determine the duration, terms, whether the same shall be exclusive or
830 nonexclusive, and the consideration for such franchises; provided, however, no franchise
831 shall be granted unless the city receives just and adequate compensation therefor. The city
832 council shall provide for the registration of all franchises with the city clerk in a registration
833 book kept by the clerk. The city council may provide by ordinance for the registration within
834 a reasonable time of all franchises previously granted.

835 (b) If no franchise agreement is in effect, the city council has the authority to impose a tax
836 on gross receipts for the use of this city's streets and alleys for the purposes of railroads,
837 street railways, telephone companies, electric companies, electric membership corporations,

838 cable television and other telecommunications companies, gas companies, transportation
839 companies, and other similar organizations.

840 **SECTION 6.15.**

841 Service charges.

842 The city council, by ordinance, shall have the power to assess and collect fees, charges, and
843 tolls for sewers, sanitary and health services, or any other services provided or made
844 available within and outside the corporate limits of the city for the total cost to the city of
845 providing or making available such services. If unpaid, such charges shall be collected as
846 provided in Section 6.18 of this charter.

847 **SECTION 6.16.**

848 Special assessments.

849 The city council, by ordinance, shall have the power to assess and collect the cost of
850 constructing, reconstructing, widening, or improving any public way, street, sidewalk,
851 curbing, gutters, sewers, or other utility mains and appurtenances from the abutting property
852 owners under such terms and conditions as are reasonable. If unpaid, such charges shall be
853 collected as provided in Section 6.18 of this charter.

854 **SECTION 6.17.**

855 Construction; other taxes and fees.

856 This city shall be empowered to levy any other tax or fee allowed now or hereafter by law,
857 and the specific mention of any right, power, or authority in this article shall not be construed
858 as limiting in any way the general powers of this city to govern its local affairs.

859 **SECTION 6.18.**

860 Collection of delinquent taxes and fees.

861 The city council, by ordinance, may provide generally for the collection of delinquent taxes,
862 fees, or other revenue due the city under Sections 6.10 through 6.17 of this charter by
863 whatever reasonable means as are not precluded by law. This shall include providing for the
864 dates when the taxes or fees are due; late penalties or interest; issuance and execution of
865 fi.fas.; creation and priority of liens; making delinquent taxes and fees personal debts of the

866 persons required to pay the taxes or fees imposed; revoking city permits for failure to pay any
867 city taxes or fees; and providing for the assignment or transfer of tax executions.

868 **SECTION 6.19.**

869 General obligation bonds.

870 The city council shall have the power to issue bonds for the purpose of raising revenue to
871 carry out any project, program, or venture authorized under this charter or the laws of the
872 state. Such bonding authority shall be exercised in accordance with the laws governing bond
873 issuance by municipalities in effect at the time such issue is undertaken.

874 **SECTION 6.20.**

875 Revenue bonds.

876 Revenue bonds may be issued by the city council as state law now or hereafter provides.
877 Such bonds are to be paid out of any revenue produced by the project, program, or venture
878 for which they were issued.

879 **SECTION 6.21.**

880 Short-term loans.

881 The city may obtain short-term loans and must repay such loans not later than December 31
882 of each year, unless otherwise provided by law.

883 **SECTION 6.22.**

884 Lease-purchase contracts.

885 The city may enter into multiyear lease, purchase, or lease-purchase contracts for the
886 acquisition of goods, materials, real and personal property, services, and supplies, provided
887 that the contract terminates without further obligation on the part of the municipality at the
888 close of the calendar year in which it was executed and at the close of each succeeding
889 calendar year for which it may be renewed. Contracts must be executed in accordance with
890 the requirements of Code Section 36-60-13 of the O.C.G.A. or other such applicable laws as
891 are or may hereafter be enacted.

892 **SECTION 6.23.**

893 Fiscal year.

894 The city council shall set the fiscal year by ordinance. This fiscal year shall constitute the
895 budget year and the year for financial accounting and reporting of each and every office,
896 department, agency, and activity of the city government.

897 **SECTION 6.24.**

898 Preparation of budgets.

899 The city council shall provide an ordinance on the procedures and requirements for the
900 preparation and execution of an annual operating budget, a capital improvement plan, and
901 a capital budget, including requirements as to the scope, content, and form of such budgets
902 and plans.

903 **SECTION 6.25.**

904 Submission of operating budget to city council.

905 On or before a date fixed by the city council but not later than 45 days prior to the beginning
906 of each fiscal year, the city administrator shall submit to the city council a proposed
907 operating budget for the ensuing fiscal year. The budget shall be accompanied by a message
908 from the city administrator containing a statement of the general fiscal policies of the city,
909 the important features of the budget, explanations of major changes recommended for the
910 next fiscal year, a general summary of the budget, and other pertinent comments and
911 information. The operating budget and the capital budget provided for in Section 6.29 of this
912 charter, the budget message, and all supporting documents shall be filed in the office of the
913 city clerk and shall be open to public inspection.

914 **SECTION 6.26.**

915 Action by city council on budget.

916 (a) The city council may amend the operating budget proposed by the city administrator,
917 except that the budget as finally amended and adopted must provide for all expenditures
918 required by state law or by other provisions of this charter and for all debt service
919 requirements for the ensuing fiscal year, and the total appropriations from any fund shall not
920 exceed the estimated fund balance, reserves, and revenues.

921 (b) The city council by ordinance shall adopt the final operating budget for the ensuing fiscal
922 year not later than the December council meeting of each year. If the city council fails to
923 adopt the budget by this date, the amounts appropriated for operation for the current fiscal
924 year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all
925 items prorated accordingly, until such time as the city council adopts a budget for the ensuing
926 fiscal year, but not for a period to exceed six months. Adoption of the budget shall take the
927 form of an appropriations ordinance setting out the estimated revenues in detail by sources
928 and making appropriations according to fund and by organizational unit, purpose, or activity
929 as set out in the budget preparation ordinance adopted pursuant to Section 6.24 of this
930 charter.

931 (c) The amount set out in the adopted operating budget for each organizational unit shall
932 constitute the annual appropriation for such, and no expenditure shall be made or
933 encumbrance created in excess of the otherwise unencumbered balance of the appropriations
934 or allotment thereof to which it is chargeable.

935 **SECTION 6.27.**

936 Tax levies.

937 The city council shall levy by ordinance such taxes as are necessary. The taxes and tax rates
938 set by such ordinance shall be such that reasonable estimates of revenues from such levy
939 shall at least be sufficient, together with other anticipated revenues, fund balances, and
940 applicable reserves, to equal the total amount appropriated for each of the several funds set
941 forth in the annual operating budget for defraying the expenses of the general government
942 of this city.

943 **SECTION 6.28.**

944 Changes in appropriations.

945 The city council by ordinance may make changes in the appropriations contained in the
946 current operating budget at any regular, special, or emergency meeting called for such
947 purpose, but any additional appropriations may be made only from an existing unexpended
948 surplus.

SECTION 6.29.

Capital budget.

(a) On or before the date fixed by the city council, but not later than 60 days prior to the beginning of each fiscal year, the city administrator shall submit to the city council a proposed capital improvements plan with a recommended capital budget containing the means of financing the improvements proposed for the ensuing fiscal year. The city council shall have power to accept, with or without amendments, or reject the proposed plan and proposed budget. The city council shall not authorize an expenditure for the construction of any building, structure, work, or improvement unless the appropriations for such project are included in the capital budget, except to meet a public emergency as provided in Section 2.24 of this charter.

(b) The city council shall adopt by ordinance the final capital budget for the ensuing fiscal year not later than the December council meeting of each year. No appropriation provided for in a prior capital budget shall lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned; provided, however, the city administrator may submit amendments to the capital budget at any time during the fiscal year, accompanied by recommendations. Any such amendments to the capital budget shall become effective only upon adoption by ordinance.

SECTION 6.30.

Independent audit.

There shall be an annual independent audit of all city accounts, funds, and financial transactions by a certified public accountant selected by the city council. The audit shall be conducted according to generally accepted auditing principles. Any audit of any funds by the state or federal governments may be accepted as satisfying the requirements of this charter. Copies of annual audit reports shall be available at printing costs to the public.

SECTION 6.31.

Contracting procedures.

No contract with the city shall be binding on the city unless:

(1) It is in writing;

(2) It is drawn by or submitted and reviewed by the city attorney and, as a matter of course, is signed by the city attorney to indicate such drafting or review; and

980 (3) It is made or authorized by the city council and such approval is entered in the city
981 council journal of proceedings pursuant to Section 2.20 of this charter.

982 **SECTION 6.32.**

983 Centralized purchasing.

984 The city council shall by ordinance prescribe procedures for a system of centralized
985 purchasing for the city.

986 **SECTION 6.33.**

987 Sale and lease of city property.

988 (a) The city council may sell and convey or lease any real or personal property owned or
989 held by the city for governmental or other purposes as now or hereafter provided by law.

990 (b) The city council may quitclaim any rights it may have in property not needed for public
991 purposes upon report by the city administrator and adoption of a resolution, both finding that
992 the property is not needed for public or other purposes and that the interest of the city has no
993 readily ascertainable monetary value.

994 (c) Whenever in opening, extending, or widening any street, avenue, alley, or public place
995 of the city a small parcel or tract of land is cut off or separated by such work from a larger
996 tract or boundary of land owned by the city, the city council may authorize the administrator
997 to sell and convey said cut-off or separated parcel or tract of land to an abutting or adjoining
998 property owner or owners where such sale and conveyance facilitates the enjoyment of the
999 highest and best use of the abutting owner's property. Included in the sales contract shall be
1000 a provision for the rights of way of said street, avenue, alley, or public place. Each abutting
1001 property owner shall be notified of the availability of the property and given the opportunity
1002 to purchase said property under such terms and conditions as set out by ordinance. All deeds
1003 and conveyances heretofore and hereafter so executed and delivered shall convey all title and
1004 interest the city has in such property, notwithstanding the fact that no public sale after
1005 advertisement was or is hereafter made.

ARTICLE VII**GENERAL PROVISIONS****SECTION 7.10.**

Bonds for officials.

The officers and employees of this city, both elected and appointed, shall execute such surety or fidelity bonds in such amounts and upon such terms and conditions as the city council shall from time to time require by ordinance or as may be provided by law.

SECTION 7.11.

Prior ordinances.

All ordinances, resolutions, rules, and regulations now in force in the city not inconsistent with this charter are hereby declared valid and of full effect and force until amended or repealed by the city council.

SECTION 7.12.

Existing personnel and officers.

Except as specifically provided otherwise by this charter, all personnel and officers of this city and their rights, privileges, and powers shall continue beyond the time this charter takes effect for a period of 60 days before or during which time the existing city council shall pass a transition ordinance detailing the changes in personnel and appointed officers required or desired and arranging such titles, rights, privileges, and powers as may be required or desired to allow a reasonable transition.

SECTION 7.13.

Pending matters.

Except as specifically provided otherwise by this charter, all rights, claims, actions, orders, contracts, and legal or administrative proceedings shall continue and any such ongoing work or cases shall be completed by such city agencies, personnel, or offices as may be provided by the city council.

SECTION 7.14.

Construction.

(a) Section captions in this charter are informative only and are not to be considered as a part thereof.

(b) The word "shall" is mandatory and the word "may" is permissive.

(c) The singular shall include the plural, the masculine shall include the feminine, and vice versa.

SECTION 7.15.

Severability.

If any article, section, subsection, paragraph, sentence, or part thereof of this charter shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair other parts of this charter unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional, it being the legislative intent in enacting this charter that each article, section, subsection, paragraph, sentence, or part thereof be enacted separately and independent of each other.

SECTION 7.16.

Specific repealer.

An Act incorporating the City of Temple in the County of Carroll, approved March 28, 1974 (Ga. L. 1974, p. 3709), is repealed in its entirety and all amendatory acts thereto are likewise repealed in their entirety, except that the amendatory Act approved May 14, 2003 (Ga. L. 2003, p. 3540), shall continue to govern the composition of city council districts until such time as those districts are changed as authorized by law.

SECTION 7.17.

Effective date.

This Act shall become effective on upon the approval of this Act by the Governor and upon its otherwise becoming law without such approval.

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SECTION 7.18.

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General repealer.

1060 All laws and parts of laws in conflict with this Act are repealed.