

Senate Bill 41

By: Senators Harp of the 29th, Hamrick of the 30th, Adelman of the 42nd and Meyer von Bremen of the 12th

A BILL TO BE ENTITLED  
AN ACT

1 To amend Code Section 9-11-4 of the Official Code of Georgia Annotated, relating to  
2 process in civil practice, so as to provide for service upon persons residing in gated and  
3 secured communities; to provide for filing the return of service; to provide for state-wide  
4 registration of permanent process servers; to change certain provisions relating to process in  
5 civil practice; to provide for related matters; to provide an effective date; to repeal conflicting  
6 laws; and for other purposes.

7 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

8 **SECTION 1.**

9 Code Section 9-11-4 of the Official Code of Georgia Annotated, relating to process in civil  
10 practice, is amended in subsection (f) by adding a new paragraph to read as follows:

11 "(4) SERVICE UPON PERSONS RESIDING IN GATED AND SECURED COMMUNITIES.

12 (A) As used in this paragraph, the term 'gated and secured communities' means  
13 multiple residential or commercial properties, such as houses, condominiums, offices,  
14 or apartments, where access to the multiple residential or commercial properties is  
15 restricted by a gate, security device, or security attendant that restricts public entrance  
16 onto the property; provided, however, that a single residence, farm, or commercial  
17 property with its own fence or gate shall not be included in this definition.

18 (B) Any person authorized to serve process shall be granted access to gated and  
19 secured communities for a reasonable period of time for the purpose of performing  
20 lawful service of process upon:

21 (i) Identifying to the guard or managing agent the person, persons, entity, or entities  
22 to be served;

23 (ii) Displaying a current driver's license or other identification; and

24 (iii) Displaying evidence of current appointment as a process server pursuant to  
25 subsection (m) of this Code section."

**SECTION 2.**

Said Code section is further amended by revising subsection (h) as follows:

~~"(h) Return. The person serving the process shall make proof of service thereof to the court promptly and, in any event, within the time during which the person served must respond to the process~~ file the proof of such service with the court in the county in which the action is pending within five business days of the service date. If the proof of service is not filed, the time for the party served to answer the process will not begin to run until such proof of service is filed. Proof of service shall be as follows:

(1) If served by a sheriff or marshal, or such official's deputy, the affidavit or certificate of the sheriff, marshal, or deputy;

(2) If by any other proper person, such person's affidavit;

(3) In case of publication, the certificate of the clerk of court certifying to the publication and mailing; or

(4) The written admission or acknowledgment of service by the defendant.

In the case of service otherwise than by publication, the certificate or affidavit shall state the date, place, and manner of service. Failure to make proof of service shall not affect the validity of the service."

**SECTION 3.**

Said Code section is further amended by adding a new subsection to read as follows:

*"(m) State-wide registration of permanent process servers.*

(1) A person who files with the clerk of any superior court a motion stating that the movant has been a bona fide resident of the State of Georgia and engaged in the process serving industry for at least one year immediately preceding the motion and that the movant will faithfully serve process in accordance with the law and who otherwise complies with this Code section and any procedures and requirements set forth in any rules or regulations promulgated by the Judicial Council of Georgia regarding this subsection shall, absent good cause shown, be appointed as a permanent process server by the superior court in the county where the motion is filed, and the clerk of the court shall ensure the appointment is registered with the Judicial Council of Georgia. Said registration shall be effective for a period of two years or until such approval is withdrawn by the court upon good cause shown, whichever shall first occur. The Judicial Council of Georgia shall maintain a register for this purpose. Such permanent process server shall be entitled to serve in such capacity for any court of the state, anywhere within the state.

(2) Any person seeking to become a process server with authority to serve process for any court of the state shall, before being authorized to act as a permanent process server:

1 (A) Undergo a criminal record check by the Administrative Office of the Courts  
2 through the Georgia and National Crime Information Centers;

3 (B) Pass a test to be administered by the Administrative Office of the Courts. The test  
4 will measure the applicant's knowledge of state law regarding serving of process and  
5 other papers on various entities and persons. The Administrative Office of the Courts  
6 shall design said test, promulgate rules and regulations regarding the necessary fee to  
7 cover the cost of the test and the administrative expense for processing the application,  
8 and determine what constitutes passing under this subsection;

9 (C) Be approved by the Judicial Council of Georgia which shall review the application,  
10 test score, criminal record check, and such other information or documentation as  
11 required by the council. Upon review, the council shall make a fitness determination  
12 in accordance with standards and procedures promulgated by the council as to whether  
13 the applicant shall be approved for registration and authorized to act as a process server  
14 in this state; and the council's determination shall be provided to the applicant in  
15 writing. A copy of the council's determination shall be submitted with any motion  
16 requesting appointment as a permanent process server; and

17 (D) Upon the court granting the applicant's motion, swear under oath, in open court  
18 or in chambers before the superior court judge granting the motion: 'I do solemnly  
19 swear (or affirm) that I will conduct myself as a process server truly and honestly, justly  
20 and uprightly, and according to law; and that I will support the Constitution of the State  
21 of Georgia and the Constitution of the United States. I further swear (or affirm) that I  
22 will not serve any papers or process in any action where I have a financial or personal  
23 interest in the outcome of the matter or where any person to whom I am related by  
24 blood or marriage has such an interest.'

25 (3) A permanent process server shall be required to renew his or her registration every  
26 two years in a manner and at such time as required by the Judicial Council of Georgia.  
27 Any permanent process server failing to renew his or her registration as required by the  
28 rules and regulations of the council shall be removed from the council's registry and shall  
29 no longer be approved to serve as a permanent process server.

30 (4) A permanent process server may be removed from the registry at any time, in  
31 accordance with procedures established by the Administrative Office of the Courts."

#### 32 **SECTION 4.**

33 This Act shall become effective on July 1, 2007.

#### 34 **SECTION 5.**

35 All laws and parts of laws in conflict with this Act are repealed.