

## Senate Resolution 4

By: Senators Johnson of the 1st, Price of the 56th and Balfour of the 9th

**ADOPTED SENATE**

## A RESOLUTION

1 Relative to officials, employees, and committees in the Senate; and for other purposes.

2 BE IT RESOLVED BY THE SENATE that the following provisions shall be in effect during  
3 the 2003 regular session and thereafter until otherwise provided for by resolution of the  
4 Senate:

## PART 1

## SECTION 1-1.

7 Subject to the availability of funds appropriated or otherwise available for the Senate, the  
8 Committee on Senate Administrative Affairs is authorized to employ on behalf of the Senate:  
9 a postmaster or postmistress, assistant doorkeepers, a director of pages, pages, aides,  
10 secretaries, stenographers, typists, clerks, porters, court reporters, consultants, and other  
11 necessary personnel; and the Committee on Senate Administrative Affairs is authorized to  
12 provide for a Senate Research Office, a Senate Information Office, and a Senate  
13 Photographer's Office and to employ personnel for said offices. The numbers and  
14 compensation of personnel so employed pursuant to this section shall be fixed by the  
15 Committee on Senate Administrative Affairs within the limitations of funds appropriated or  
16 otherwise available for the operation of the Senate. Personnel employed pursuant to this  
17 section may be employed on a permanent or temporary basis and on a part-time or full-time  
18 basis, as may be determined by the Committee on Senate Administrative Affairs. The  
19 assignment and duties of personnel employed pursuant to this section shall be as determined  
20 by the Committee on Senate Administrative Affairs; and any such personnel may be assigned  
21 to Senate officers, committees, and committee officers as deemed appropriate by the  
22 Committee on Senate Administrative Affairs, including assignment of aides to the President  
23 of the Senate, the President Pro Tempore, the Majority Leader, and the Minority Leader.

**SECTION 1-2.**

The Committee on Senate Administrative Affairs is also authorized to secure the services of chaplains and interns and provide expense reimbursement allowances for them within the limitations of funds appropriated or otherwise available.

**SECTION 1-3.**

The Sergeant-at-Arms of the Senate, who is elected by the Senate, shall be compensated in an amount to be fixed by the Committee on Senate Administrative Affairs.

**PART 2****SECTION 2-1.**

Subject to the availability of funds appropriated or otherwise available for the Secretary of the Senate's Office, the Secretary of the Senate is authorized to employ for the Secretary's office: an assistant secretary, reading clerks, bill clerks, enrolling and engrossing clerks, calendar clerks, journal clerks, administrative assistants, secretaries, copy readers, typists, Multilith operators, Xerox operators, collator operators, clerical assistants, terminal operators, document distributors, porters, personnel to distribute bills and other materials for members, and other necessary personnel. The numbers and compensation of personnel employed pursuant to this section shall be fixed by the Secretary within the limitations of funds appropriated or otherwise available for the operation of the Secretary of the Senate's Office. Personnel employed pursuant to this section may be employed on a permanent or temporary basis and on a part-time or full-time basis, as may be determined by the Secretary. The assignment and duties of personnel employed pursuant to this section shall be as determined by the Secretary.

**SECTION 2-2.**

Pursuant to the provisions of Code Section 28-3-23 of the Official Code of Georgia Annotated, the annual salary of the Secretary of the Senate shall be in the same amount as in effect immediately prior to the adoption of this resolution. In addition to that amount, the Secretary shall also receive the same percentage salary increase provided in the General Appropriations Act for employees of the legislative branch of state government. During his or her tenure of office, the Secretary shall also receive the same expense allowance and the same mileage or travel allowance as is received by members of the General Assembly.

## PART 3

**SECTION 3-1.**

Subject to the availability of funds appropriated or otherwise available for the operation of the President of the Senate's Office, the Committee on Senate Administrative Affairs is authorized to employ in the President of the Senate's office: interns, aides, secretaries, stenographers, typists, consultants, and other necessary personnel. The numbers and compensation of personnel employed pursuant to this section shall be fixed by the Committee on Senate Administrative Affairs within the limitations of funds appropriated or otherwise available for the operation of the President of the Senate's Office. Personnel employed pursuant to this section may be employed on a permanent or temporary basis and on a part-time or full-time basis as may be determined by the Committee on Senate Administrative Affairs. The duties of personnel employed pursuant to this section shall be as determined by the President of the Senate.

## PART 4

**SECTION 4-1.**

During any day or period of time during which the General Assembly is not in session, including without limitation any day or period of adjournment during a regular or special session, each of the following officers shall be a committee of one for each day spent on official business: the President Pro Tempore, the Majority Leader, the Minority Leader, and the Administration Floor Leader. For each such day spent on official business each of such officers shall receive the expense, mileage, and travel allowances authorized by law for members of interim legislative committees. Each such officer shall provide with his or her claim for such allowances for each such day a brief statement of the nature of the official business carried out on such day.

**SECTION 4-2.**

(a) During any day or period of time during which the General Assembly is not in session, including without limitation any day or period of adjournment during a regular or special session, each other member of the Senate is designated as a committee of one for the purpose of carrying out legislative duties only within the State of Georgia. For each such day of service, each member shall receive the expense, mileage, and travel allowances authorized by law for legislative members of interim legislative committees but shall not receive the same for more than 15 days each year. Each such member shall provide with his or her claim

1 for such allowances for each such day a brief statement of the nature of the legislative duties  
2 carried out on such day.

3 (b) In addition to the days provided for in subsection (a) of this section and without counting  
4 towards the limit specified in said subsection (a), each member of the Senate is designated  
5 as a committee of one for the purpose of carrying out legislative duties on any weekday  
6 which: (1) is a one-day recess or adjournment during a regular session; and (2) occurs after  
7 Monday and prior to Friday. For each such day of service, each member shall receive the  
8 expense and travel allowances (not including mileage which shall be covered by the weekly  
9 round trip) for legislative members of interim legislative committees. Each such member  
10 shall provide with his or her claim for such day a brief statement of the nature of the  
11 legislative duties carried out on such day.

12 **SECTION 4-3.**

13 Pursuant to the provisions of law, in addition to any other compensation they receive as  
14 members of the General Assembly, the Majority Leader, the Minority Leader, and the  
15 Administration Floor Leader each shall receive an amount of \$2,400.00 per annum, as salary,  
16 to be paid in equal monthly or semimonthly installments. Each of the Assistant  
17 Administration Floor Leaders shall likewise receive an amount of \$1,200.00 per annum, as  
18 salary, to be paid in equal monthly or semimonthly installments. Prior to serving as  
19 Administration Floor Leader or as an Assistant Administration Floor Leader, a Senator must  
20 be certified as such by the Governor in writing to the President Pro Tempore and the  
21 Secretary of the Senate.

22 **PART 5**

23 **SECTION 5-1.**

24 During any period or day of adjournment during a regular or special session, the President  
25 Pro Tempore is empowered to give authorization for standing committees of the Senate and  
26 such other committees as the President Pro Tempore might create to remain at the Capitol  
27 during any such period of time for the purpose of considering and studying proposed  
28 legislation and other matters. Members of such committees as shall be designated by the  
29 President Pro Tempore to remain at the Capitol shall receive the expense, mileage, and travel  
30 allowances authorized by law for members of interim committees.

31 **SECTION 5-2.**

32 The Committee on Assignments is authorized to appoint committees from the members of  
33 the Senate to serve as interim legislative study committees and for the purpose of performing

1 such duties as the Committee on Assignments shall deem necessary. Such committees are  
2 authorized to serve during the interim and the members thereof shall receive the expense,  
3 mileage, and travel allowances authorized by law for legislative members of interim  
4 legislative committees. The President Pro Tempore shall designate the chairperson of any  
5 such committee and shall prescribe the time for which any such committee is authorized to  
6 function. The President Pro Tempore is authorized to extend the time allowed for any  
7 committee, whether the committee is created by resolution or by the Committee on  
8 Assignments. The chairperson of any standing committee is empowered to authorize his or  
9 her committee or any standing subcommittee of his or her committee to function during the  
10 interim for the purpose of performing such duties as the chairperson shall deem necessary.  
11 The members shall receive the expense, mileage, and travel allowances authorized by law  
12 for legislative members of interim legislative committees.

13 **PART 6**

14 **SECTION 6-1.**

15 The funds necessary to carry out the provisions of Parts 1, 4, and 5 of this resolution shall  
16 come from funds appropriated or otherwise available for the operation of the Senate. The  
17 funds necessary to carry out the provisions of Part 2 of this resolution shall come from funds  
18 appropriated or otherwise available for the operation of the Secretary of the Senate's Office.  
19 The funds necessary to carry out the provisions of Part 3 of this resolution shall come from  
20 funds appropriated or otherwise available for the operation of the President of the Senate's  
21 Office.

22 **SECTION 6-2.**

23 Any personnel employed pursuant to this resolution shall serve at the pleasure of the  
24 appointing authority; and any such personnel may be discharged by the appointing authority  
25 with or without cause.

26 **SECTION 6-3.**

27 This resolution shall take effect immediately upon its adoption by the Senate.