

FORM: SENATE COMMITTEE OF ONE S-30 – ONE ROUND-TRIP PER FORM

MEMBER NAME	EXPLANATION	# DAYS	DATES SERVED	MILES	FROM	TO	TO

Additional space for explanation if needed:

The policy of the senate as specified in resolution and rule is that each member shall provide with this claim for per diem allowance a brief statement of the nature of the legislative duties carried out. It is prohibited that any public resources be used for the purpose of conducting personal or private business activities and members shall not use their government position to attain financial gain. Per diem days shall be used expressly for legitimate legislative duties.

The member having acknowledged that they performed the service as shown, I, as Chairman of this committee, approve this roster and request that voucher for such members be prepared.

PER DIEM/MILEAGE CANNOT BE CLAIMED FOR DAY OF SERVICE OUT OF STATE, O.C.G.A. 28-1-8 (B)(1)

DATE: _____ MEMBER SIGNATURE: _____