

FORM: NEWSLETTER DEPOSITION

The undersigned Members of the General Assembly on oath deposes and says that he or she has requested an expense allowance reimbursement for the distribution of a newsletter (via print or electronic media), as stated in the attached Expense Reimbursement Allowance Request, and further deposes and says that he or she understands the following:

- 1) Georgia Law (O.C.G.A. § 45-7-4) provides that no reimbursement shall be made for any postage which is used for a political newsletter. The Legislative Services Committee’s approved definitions for reimbursement of printing and publications states, “Cost of printing newsletters (except those promoting election campaigns) and subscriptions for publications (example: magazines, newspapers, etc.) which are informational or necessary for the purpose of carrying out legislative duties.”
- 2) Under the policy of the Legislative Services Committee, the Member of the General Assembly requesting reimbursement for newsletter expenses has the responsibility to determine whether the newsletter is a “political newsletter”; and the completion of this form constitutes a certification by such member of the General Assembly that, in his or her opinion, the reimbursement of the expenses referred to above is proper under O.C.G.A. § 45-7-4.
- 3) Under the policy of the Legislative Services Committee, the Legislative Fiscal Officer is authorized and directed to pay newsletter expense reimbursements without making an independent determination as to whether the newsletter is a “political newsletter.” Payment by the Legislative Fiscal Officer does not constitute a determination that such expense reimbursement is authorized; and the responsibility for determining such reimbursement is authorized is that of the Member of the General Assembly.
- 4) Under O.C.G.A. 45-7-4 and the policy of the Legislative Services Committee, if any question is raised concerning whether reimbursement of such expenses was proper, the Legislative Services Committee shall make the final determination; and if it is determined that such reimbursement was made in error, the person to whom such reimbursement was made shall remit to the Legislative Fiscal Office the amount of money involved.

Member Name (Printed)

District #

Member Signature

Date